

Paramount Unified School District

15110 California Avenue, Paramount, California 90723-4378
(562) 602-6000 Fax (562) 602-8111

BOARD OF EDUCATION

ALICIA ANDERSON
President

TONY PEÑA
Vice President

SONYA CUELLAR
Member

LINDA GARCIA
Member

VIVIAN HANSEN
Member

DELORES STEPHENS
Co-Interim Superintendent

DAVID VERDUGO, Ed.D.
Co-Interim Superintendent



REGULAR MEETING OF BOARD OF EDUCATION

MINUTES

September 23, 2015

The meeting was called to order at 6:05 p.m. by President Alicia Anderson in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance	Troy Marshall, Director-Technology, led the Pledge of Allegiance.
Roll Call	Trustee Alicia Anderson Trustee Tony Peña - ill Trustee Sonya Cuellar Trustee Linda Garcia Trustee Vivian Hansen
Administrators Present	Delores Stephens, Co-Interim Superintendent David Verdugo, Co-Interim Superintendent Ranita Browning, Interim-Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Deborah Stark, Assistant Superintendent-Educational Services Adrian Ayala, Director-Leadership Development Kim Cole, Director-Special Education/ECE Cindy DiPaola, Director-Maintenance & Operations Greg Francois, Director-Secondary Ed. & Instructional Technology Randy Gray, Director-Curriculum & Instruction/Projects Margarita Rodriguez, Director-Research Manuel San Miguel, Director-Student Services Beatriz Spelker-Levi, Director-Personnel Chris Stamm, Director-Student Nutrition Services Andrea Aguilar-Nuno, Principal-Buena Vista High School Jerry King, Principal-Paramount Adult School Morrie Kosareff, Principal-Paramount High School-West Susan Marilley, Principal-Roosevelt School Elizabeth Becerra, Dean of Students-Paramount High School Juan Velasquez, Dean of Students-Paramount High School David Daley, Program Administrator-Special Education Lucy Duran, Nutrition Specialist Frank Barraza, Supervisor-Student Nutrition Services Will Flenor, Supervisor-Student Nutrition Services

Approve Agenda
September 23, 2015
1.266

Trustee Cuellar moved, Trustee Garcia seconded the motion. Dr. Verdugo informed the Board that there is a correction to page 121 of Conference Item 3.1-CF. The word sports on the second line should

9-23-15 *Serving the communities of Bellflower, Lakewood, Long Beach, Paramount and South Gate.*

Great things are happening in Paramount schools

be replaced with reports. The motion carried 4-0 to approve the agenda of the Regular Meeting of September 23, 2015 as amended.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen

Absent: 1 – Trustee Peña

Regular Meeting Minutes
September 9, 2015
1.267

Trustee Hansen moved, Trustee Cuellar seconded and the motion carried 4-0 to approve the Regular Meeting minutes of September 9, 2015.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen

Absent: 1 – Trustee Peña

REPORTS

Employee Representative
Reports

There was no CSEA representative in attendance.

TAP President April O'Connor shared that the ratification process for the agreement went really well and is seeing a lot of gratitude from members. She added that many sites had teaching openings, positions that have attracted good teachers. She also shared that tomorrow Thursday, September 24, 2015 there is a TAP Mixer at Gus's Deli and on October 12, 2015 there is an Educational Roundtable at the Clearwater Building and invited the Board.

Board Members' Reports

Trustee Anderson attended the PHS Back to School night and the LACOE Teacher of the Year celebration.

Trustee Cuellar participated as a panel member for the District's CBO interviews and wished to thank Human Resources for coordinating the day.

Trustee Garcia attended the Buena Vista High School Back to School night and wished to thank all of the teachers for their support of their students. She added that she had an opportunity to speak with the parents while there and it was very nice. She attended a Tepic Sister Cities meeting and provided information on the upcoming Tepic Sister Cities Gala event taking place on Saturday October 3, 2015 in which the Mayor of Nayarit will be in attendance and Diane Martinez will be honored.

Trustee Hansen welcomed everyone in attendance and shared that it is very heartwarming to hear students saying the pledge and added that it is an honor to have them in attendance this evening.

Superintendent's Report

Co-Interim Superintendent Dr. Verdugo highlighted a variety of items:

- Co-Interim Superintendent Dr. Verdugo attended a Sub Committee meeting in Sacramento to provide feedback on how the next accountability system should look like.
- Along with Board President Anderson, Dr. Verdugo participated in a tour of the Redondo Beach Unified School District Solar panel project.

Recognition – Student Nutrition Services

Board of Education members and Co-Interim Superintendents Dr. Verdugo and Mrs. Stephens presented Chris Stamm, Director of Student Nutrition Services, Supervisors Frank Barraza and Will Flenor, and site Cafeteria Managers with a Certificate of Recognition acknowledging the department for the exceptionally hard work and support in providing nutritious meals on a daily basis during the school year and during the summer.

Bulletin Boards

Susan Marilley, Roosevelt School Principal along with fifth grade students Emely Avelar, Valeria Ayala, Jesus Hurtado and Noemi Menor and teachers, Marisol Andalon, Maria Baltierrez, Kristina Galinas and Jessica Jennings presented an overview of the Boardroom bulletin boards representing Roosevelt's School's educational program and student work. The bulletin boards reflect the theme of "*Safe and Civil Schools Guidelines for Success-ROOSEVELT ROUGHRIDERS ARE IN CHARGE!*" and enhance the educational message sent to visitors and District office employees.

Introductions:

Elizabeth Becerra, Dean of Students: Elizabeth Becerra received her Bachelor's Degree in Liberal Studies and her Master's Degree in Educational Administration from California State University, Long Beach.

Elizabeth has served as a teacher in Norwalk-La Mirada Unified School District. She served as a TOSA over the Migrant Education program in Oxnard School District. Last year, Elizabeth served as an Assistant Principal in Oxnard Unified School District.

Elizabeth is known for being a dedicated educator with strong academic practices and knowledge. She establishes positive rapport with students and truly cares about their welfare and success.

We welcome Elizabeth as Dean of Students at Paramount High School.

Juan Velasquez, Dean of Students: Tony Velasquez received his Bachelor's Degree in Kinesiology and his Master's Degree in Education from California State University, Dominguez Hills.

Tony graduated from Paramount High School in 1990. He served as a substitute teacher in Paramount. For the past 18 years, Tony has served as a middle school P.E. teacher and as a Dean of Discipline for two years in the Los Angeles Unified School District.

Tony is known for his positive and upbeat personality. He has a good rapport with students and provides not only academic guidance but instills character traits to make them all productive citizens.

We welcome Tony as Dean of Students at Paramount High School.

California Assessment of Student Performance and Progress Update

update on the California Assessment of Student Performance and Progress and added that

- Provide Smarter Balanced (SBAC) Summative Results for PUSD and surrounding districts.
- Share timeline for communicating results with parents.
- Outline actions that will be taken to address needs.

California's testing system includes many different pieces. Most of the pieces are unchanged like Physical Education testing, the California High School Exit Exam which is a requirement of high school graduation, and the California English Language Development Test or CELDT that is given each year to students who speak English as their second language. The new program is called the California Assessment of Student Performance and Progress or CAASPP and it replaces the testing program from the past called the STAR Program.

2014-15 SBAC Achievement Levels

- There are four levels of achievement.
 - *Standard Exceeded*
 - *Standard Met*
 - *Standard Nearly Met*
 - *Standard Not Met*
- Individual student results will be reported as overall **vertical** scale scores from 2,000 to 3,000.

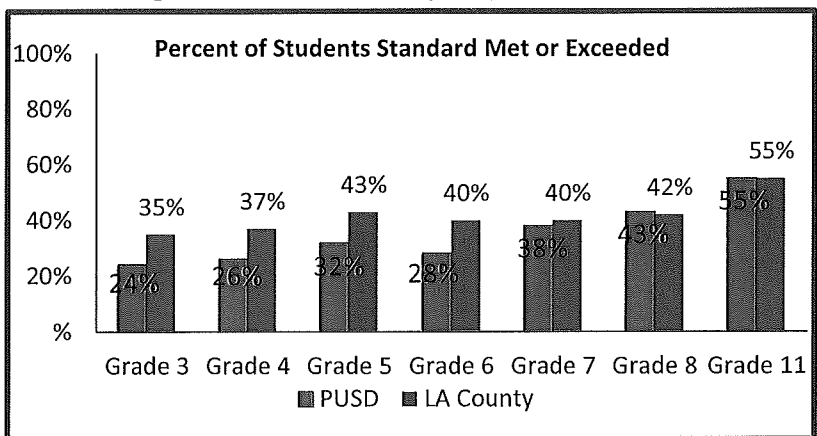
Top two levels are Standard Met or Exceeded

Points to Remember:

- SBAC assessments are more rigorous than prior state tests.
- SBAC is computer adaptive and includes four different question types.
 - Three of them require that students explain their answer in writing in both ELA and Math.
 - SBAC assessments are given online.
- 2014-15 was PUSD's first year of full implementation of the new standards that are assessed by the SBAC.

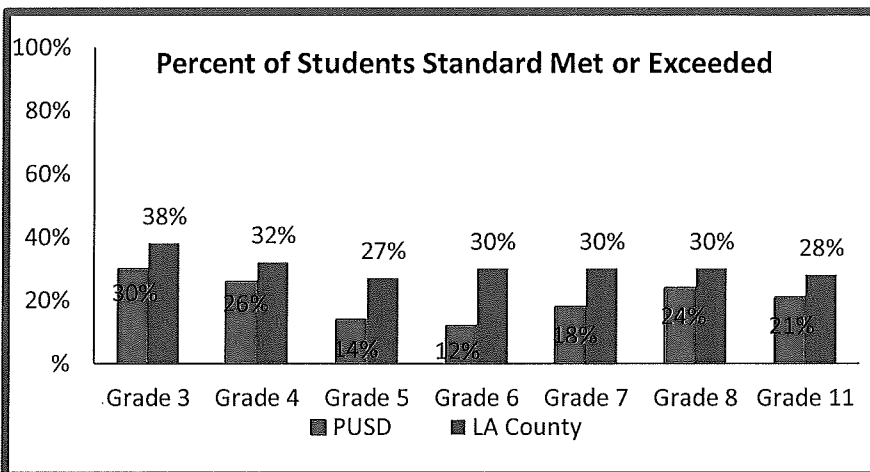
2014-15 ELA SBAC Results

- Grades 7, 8, and 11 were at or above the County average
- 11th grade showed the largest percent Met or Exceeded



2014-15 Math SBAC Results

- A dip in performance is seen in grades 5 and 6.



Trends:

- 11th grade ELA outperformed all nearby districts except Downey.
- 6th and 7th grade ELA performed at or near the County average.
- Scores in Math were lower than ELA across the County.
- 5th and 6th grade were the lowest performing grades in both ELA and Math.

Addressing Needs in 2015-16

- All K-8 teachers have participated in two years of professional development in *Write from the Beginning* to improve student writing.
- All K-12 teachers have been trained in Thinking Maps, which supports the use of analytical thinking and writing.
- Professional development in math will be provided to all teachers in grades 5-8 to support improvement in these grades.
- Educational Services staff and principals visit schools in fall and spring to provide feedback on the implementation of instructional initiatives.

Communication to Parents:

- **February 2015** - Parent letter sent in anticipation of testing; resources shared with principals and posted on the PUSD website.
- **June 2015** - End of year letter sent to parents in anticipation of results received over the summer
- **September 2015** - Educational Services article in the District's PUSD Education News discusses changes in testing.
- **By October 15** - Send Individual Student Reports, including all CAASPP results to parents in grades 3-8, 10 and 11.

What's Next:

- **March 2015** - API was suspended indefinitely for all schools and districts. STAR was used as the only measure to create

this index.

- **October 2016** - CDE releases AYP calculations based on CAASPP participation, attendance rates, and graduation rates. Proficiency rates will not contribute to accountability determinations.
- **Fall of 2016** - We expect a new accountability system to rate school and district performance. The new system is being designed to align with the multiple indicators embedded in the LCAP, such as graduation data and student preparedness for college and career, along with results from the CAASPP scores.
- **CAASPP** is only one measure of the new accountability system, as opposed to the previous system.

Multi-Year Projections

Ranita Browning, Interim Assistant Superintendent-Business Services provided the Board with Multi Year Projection information.

<u>Source</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
LCFF Revenue	\$146,033,656	\$151,745,407	\$156,233,032
Other State Revenue	2,552,321	2,500,000	2,500,000
Other Local Revenue	420,035	400,000	400,000
Other Financing Sources (Encroachment)	(18,491,987)	(18,500,000)	(18,500,000)
<u>TOTAL REVENUES</u>	\$130,514,025	\$136,145,407	\$140,633,032

Unrestricted General Fund Expenditures:

Expenditures	2015-16	2016-17	2017-18
Certificated Salaries	\$ 66,563,381	\$ 67,894,649	\$ 69,252,542
Classified Salaries	13,174,684	13,306,431	13,439,495
Employee Benefits	27,920,371	29,855,595	31,772,324
Books and Supplies	10,012,531	7,012,531	7,012,531
Services, Other Operating Expenses	17,356,917	17,710,408	18,064,616

Capital Outlay	3,281,000	881,000	881,000
Other Outgo	100,000	100,000	100,000
Indirect Costs	(770,232)	(770,232)	(770,232)
Other Financing Sources	1,495,000	1,542,000	1,577,000
TOTAL EXPENDITURES	\$139,133,652	\$137,532,382	\$141,329,276

Unrestricted General Fund - Fund Balance:

Fund Balance	2015-16	2016-17	2017-18
Increase (Decrease) in Fund Balance	(\$8,619,627)	(\$886,975)	(\$696,244)
Beginning Fund Balance	22,961,923	14,342,296	12,955,321
Ending Fund Balance	\$14,342,296	\$12,955,321	\$12,259,077
Available Reserves			
Economic Uncertainties	10,900,000	10,900,000	10,900,000
Revolving Cash	40,000	40,000	40,000
Stores	279,464	300,000	300,000
Assigned	3,122,832	1,715,321	1,019,077
Total Available Reserves	0	0	0

What's Included and What is not:

- TAP Settlement Included
- CSEA and Management Settlement not Included

BOARD MEETING CALENDER

There were no changes to the Board of Education Meeting Calendar.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS

0.268

Trustee Garcia moved, Trustee Hansen seconded and the motion carried 4-0 to approve the Consent Items.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Human Resources

Personnel Report
15-04

Accept Personnel Report 15-04, as submitted. The report includes details, assignments, terminations, and employment of personnel.

2.268

Certain assignments listed in this report may be contingent upon allocation of funding in the 2015-16 State Budget Act and related legislation.

Educational Services

Memorandum of Understanding with the Los Angeles County District Attorney's Abolish Chronic Truancy Program
3.268

Approve the Memorandum of Understanding with the Los Angeles County District Attorney's Abolish Chronic Truancy Program for the 2015-16 school year to provide assistance to students with attendance problems.

Professional Activities Report 15-01
3.268

Approve the Professional Activities Report 15-01 for Gregoire Francois, Director-Secondary Education and Instructional Technology and Rebecca Perez, Career Technical Education Curriculum Specialist to attend an out-of-state conference.

Business Services

Purchase Order Report 15-04
4.268

Approve Purchase Order Report 15-04 authorizing the purchase of supplies, equipment, and services for the District.

Consultant Services
4.268

Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services, and authorize the Co-Interim Superintendent(s) or designee to execute all necessary documents.

ACTION ITEMS

General Services

Public Hearing – Energy Services Contract with Partners For Many Generations (PFMG)
1.269

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 4-0 to conduct a public hearing regarding the adoption of a resolution of Energy Services Contract with Partners For Many Generations (PFMG).

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

There were no speakers during the hearing section.

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 4-0 to close the public hearing regarding the adoption of a resolution of Energy Services Contract with Partners For Many Generations (PFMG).

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Human Resources

Public Hearing – Negotiated Tentative Agreement

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 4-0 to hold a public hearing regarding the Tentative

between Paramount Unified School District and the Teachers Association of Paramount, Regarding Salary Enhancement and Health & Welfare Benefits and for 2015-16
2.270

Agreement, dated August 28, 2015, between the District and the Teachers Association of Paramount, regarding salary enhancement and health and welfare benefits for 2015-16.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

There were no speakers during the hearing section.

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-0 close the public hearing regarding the Tentative Agreement, dated August 28, 2015, between the District and the Teachers Association of Paramount, regarding salary enhancement and health and welfare benefits for 2015-16.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Approval of the Negotiated Tentative Agreement between Paramount Unified School District and the Teachers Association of Paramount, Regarding Salary Enhancement and Health & Welfare Benefits for 2015-16
2.271

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-0 to approve the Tentative Agreement, dated August 28, 2015, between the District and the Teachers Association of Paramount, regarding salary enhancement and health and welfare benefits for 2015-16.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Public Hearing on the California School Employees Association (CSEA), Chapter 447, Reopener Proposal for the 2015-16 Collective Bargaining Agreement with Paramount Unified School District
2.272

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 4-0 to hold a public hearing regarding the California School Employees Association (CSEA), Chapter 447, 2015-16 reopener proposal of the Collective Bargaining Agreement with Paramount Unified School District.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

There were no speakers during the hearing section.

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 4-0 to close the public hearing regarding the California School Employees Association (CSEA), Chapter 447, 2015-16 reopener proposal of the Collective Bargaining Agreement with Paramount Unified School District.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Presentation of the California School Employees Association (CSEA), Chapter 447 Initial Reopener Proposal for 2015-16
2.273

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 4-0 to receive for public review the California School Employees Association (CSEA), Chapter 447, 2015-16 initial reopener proposal of the Collective Bargaining Agreement.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Public Hearing on the
Paramount Unified School
District's Initial Reopener
Proposal for the 2015-16 for
the Collective Bargaining
Agreement with the
California School Employees
Association, Chapter 447
2.274

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-0 to conduct a public hearing regarding the District's 2015-16 initial reopener proposal of the Collective Bargaining Agreement with the California School Employees Association, Chapter 447.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

There were no speakers during the hearing section.

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 4-0 to close the public hearing regarding the District's 2015-16 initial reopener proposal of the Collective Bargaining Agreement with the California School Employees Association, Chapter 447.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Presentation of Paramount
Unified School District's
Initial Reopener Proposal for
the 2015-16 Collective
Bargaining Agreement with
the California School
Employees Association,
Chapter 447
2.275

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-0 to receive for public review the District's initial reopener proposal of the 2015-16 Collective Bargaining Agreement with the California School Employees Association, Chapter 447.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Educational Services

Carl D. Perkins School
Allocation Fiscal Year 2015-
16
3.276

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 4-0 to accept funds for the Carl D. Perkins Vocational and Technical Education Act for the 2015-16 fiscal year to develop skills of students enrolled in Career Technical Education programs.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Extended Day High School
Program for 2015-16
3.277

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-0 to Approve an Extended Day High School Program for the 2015-16 school year including hourly employment of certificated and classified staff.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Saturday School Program for
2015-16
3.278

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 4-0 to approve the Saturday School program for grades 6-12 for the 2015-16 school year to recapture lost instructional time.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Public Hearing – Sufficiency
of Instructional Materials

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 4-0 to conduct a public hearing regarding the Sufficiency of

3.279

Instructional Materials for the 2015-16 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

There were no speakers during the hearing section.

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 4-0 to conduct a public hearing regarding the Sufficiency of Instructional Materials for the 2015-16 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Resolution 15-12, Sufficiency of Instructional Materials
3.280

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 4-0 to adopt Resolution 15-12, assuring compliance with Education Code Section 60119 for State funds receivable for instructional materials for the 2015-16 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Attorney Fees and Settlement Agreement for a Special Education Student
3.281

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 4-0 to approve and authorize payment for attorney fees and settlement agreement for a special education student.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Memorandum of Understanding with Water Replenishment District of Southern California
3.282

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 4-0 to approve the Memorandum of Understanding with Water Replenishment District of Southern California to provide for K-5 students for the 2015-16 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Arts for All Residency Grant Program Award
3.283

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 4-0 to accept the *Arts for All* Residency Grant Program Award to provide Paramount Unified School District fourth grade students with visual art instruction from September 2015 through June 2016.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Business Services

2015-16 Budget Adjustments as of August 31, 2015
4.284

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 4-0 to approve the 2015-16 Budget Adjustments for the General Funds, Unrestricted and Restricted, Child Development Fund, Building Fund, and Capital Facilities Fund.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Bid Authorization – Lighting Supplies, Window Covering Supplies, Produce, and Kitchen Supplies and Requests for Proposal for Two-Way Radios
4.285

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 4-0 authorize staff to prepare bid specifications for lighting supplies, window covering supplies, and Student Nutrition Services commodities, produce and kitchen supplies, and to prepare Requests for Proposal for two-way radios. Authorize the Superintendent or designee to advertise, review, award, and execute all necessary documents to the lowest responsive and responsible bidder(s).

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

CONFERENCE ITEMS

Board Policy 6174 –
Education for English Learners

The Board of Education accepted for first reading proposed revised Board Policy 6174 – Education for English Learners, which reflects current State requirements.

INFORMATION ITEMS

Educational Services

Special Education Handbook

The Board received as information a Special Education handbook.

ANNOUNCEMENTS

President Anderson reported that the next Regular Meeting would be October 14, 2015, at 6:00 p.m. – Boardroom of the District Office.

Staff Employee Comments

Co-Interim Superintendent Dr. Verdugo wished to thank Ofelia Larios, Executive Assistant for her assistance in coordinating the interview process for the CBO vacancy in the District.

CLOSED SESSION

The Board adjourned to Closed Session at 7:20 p.m. to discuss Governance Team Items.

OPEN SESSION

The Board reconvened to Regular Session at 8:30 p.m. President Anderson reported that they discussed Governance Team Items.

There was no action taken in Closed Session.

ADJOURNMENT

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 4-0 to adjourn the Regular Meeting of the Board of Education held on September 23, 2015 at 8:31 p.m.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen,
Absent: 1 – Trustee Peña

David Verdugo, Co-Secretary
To the Board of Education

President

Vice President/Clerk

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: October 14, 2015
SUBJECT: Personnel Report 15-05

BACKGROUND INFORMATION:

Following is Personnel Report 15-05, which reports details of personnel assignments, employment and terminations.

POLICY/ISSUE:

Board Policy 4110 – Permanent Personnel – Certificated
Board Policy 4111 – Recruitment & Selection – Certificated
Board Policy 4210 – Permanent Personnel – Classified
Board Policy 4211 – Recruitment & Selection – Classified

FISCAL IMPACT:

As indicated in the following personnel report.

STAFF RECOMMENDATION:

Accept Personnel Report 15-05 as submitted. The report includes details, assignments, terminations and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2015-16 State Budget Act and related legislation.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources
Beatriz Spelker-Levi, Director of Personnel – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**PERSONNEL REPORT 15-05
OCTOBER 14, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u>						
*Del Toro, Maria	School Psychologist	Special Education	Sch. H II-1	Annual \$80,537 Special Education	09-21-15	
*Reeser, Ashley	Teacher Temporary	Hollydale	A-1	\$48,278 General Fund	09-16-15	
*Montiel, Miranda	Teacher Temporary	Lincoln	A-1	\$48,278 General Fund	09-16-15	
*Carson, Kimberly	Teacher Temporary	Mokler	A-1	\$48,278 General Fund	09-09-15	
*Ketelsleger, Danielle	Counselor Temporary	Paramount High-West	A-1	\$48,192 LCAP	09-17-15	
*Rodriguez, Rene	Teacher Temporary	Paramount Park	A-1	\$48,278 General Fund	09-21-15	
*Fuller, Eric	Teacher Temporary	Zamboni	A-1	\$48,278 General Fund	09-16-15	
<u>ASSIGNMENT CHANGE</u>						
<u>Decrease in Work Schedule</u>						
*Hickman, Meggan	Counselor 100% to 80%	Special Education	Sch. S C-13	Annual \$69,444 General Fund/ Special Education	08-17-15	06-10-16
<u>ADDITIONAL ASSIGNMENT</u>						
*Acosta, Zoila	Home/Hospital Teacher	Alternative Education		Hourly \$38.00	09-02-15	06-10-16
*Lopez, Joe				\$38.00	09-09-15	06-10-16
*Weller, Douglas				\$38.00 General Fund	09-14-15	06-10-16
*Caero, Gypsy	Home/Hospital Teacher	Special Education		\$38.00	08-19-15	06-09-16
*Gonzalez, Patricia I.				\$38.00 Special Education	09-02-15	06-09-16

*Ratification

**PERSONNEL REPORT 15-05
OCTOBER 14, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	EFFECTIVE		
				FROM	TO	
<u>ADDITIONAL ASSIGNMENT</u> <u>continued</u>						
*Madlangbayan, Antonio	Assisting Private Schools' Back to School Night NTE 2 hrs. total	Educational Services		Hourly \$38.00 Title 1	09-01-15	09-30-15
*Brainard, Richard *Carser, David *Colenzo, Rocco *Goins, Ashley *Gonzales, Jason *Griffith-Wu, Isela *Hernandez, Martin *Hunt, Anjanett *James, Richard *Krakower, Jenna *Marsh, Erin *Otte, John *Tsutsui, Nadine	Team Building and Collaboration with English Learners NTE 200 hrs. total	Alondra		\$38.00 Title 1	09-01-15	12-18-15
*Barton, Amie *Brainard, Richard *Cribari, Michelle *Enciso, Maria *Garcia, Gabriel *Hernandez, Martin *James, Richard *Martin, Tina *Monroe, Shelley *Rader, DeEtta *Tilson, Courtney *Valdez, Veronica	Math Intervention with English Learners NTE 60 hrs. each	Alondra		\$38.00 Title 1	09-01-15	12-18-15

*Ratification

**PERSONNEL REPORT 15-05
OCTOBER 14, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENT</u>						
<u>continued</u>						
*Beauman, Bailee *Carr, Andrea *Carser, David *Cooks, Jill *Diosdado, Gloria *Granados, Veronica *Humble, Christine *Marsh, Erin *Mora, Melissa *Shaw, Veronica *Veith, Kirsan	Literacy Intervention NTE 100 hrs. each	Alondra		Hourly \$38.00 Title 1	09-01-15	12-18-15
*Eakle, Casandra *Miller, Ane	Before/After School Tutoring NTE 50 hrs. total	Hollydale		\$38.00 LCAP**	09-09-15	12-18-15
*Aparicio, Michelle *Calero-Hill, Tamara	Saturday School NTE 4.5 hrs. each per day	Paramount High-Senior		\$38.00 Saturday School	09-12-15	06-04-16
*Bryant, Sharon *Castaneda, Cesar *Chavez, Christopher *Dotson, Brittany *Johns, Rebecca *Lenox, Janel *Marin, Jesus *Marquez, Cynthia *Murphy, Kelly *Prangley, Timothy *Van Eede, Heather	Saturday School NTE 4.5 hrs. each per day	Paramount High-West		\$38.00 Saturday School	09-26-15	06-04-16

*Ratification

**Local Control Accountability Plan

**PERSONNEL REPORT 15-05
OCTOBER 14, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENT</u>						
<u>continued</u>						
*Ramirez, Sheryl	Counseling Support NTE 40 hrs. total	Paramount High- West		Hourly \$38.00 LCFF**	10-01-15	12-18-15
*Figueroa, Sindy	Back to School Night NTE 2hrs. each	Paramount Park		\$38.00 LCFF	09-17-15	
*Prangley, Timothy						
*Oilver, Eva						
*Wilson, D'Andre						
<u>EXTRA PERIOD ASSIGNMENT</u>						
*Polhemus, Douglas	Pre-Calculus Honors	Paramount High-Senior		Daily 1/6 th Daily Rate General Fund	08-19-15	01-21-16
<u>ADDITIONAL DAYS/PER DIEM</u>						
*Bodholdt, Megan	CPI Training	Operations		Per Diem \$380.82 \$436.65 General Fund	08-18-15	
*Daley, David						
<u>STIPEND</u>						
*Alexis, Stephanie	6-8 Math	Educational Services		Stipend \$692 LCAP***	08-17-15	06-30-16
*Angulo, Daniel	Common Core					
*Butler, Mandy						
*Cribari, Michelle						
*Escobar, Christina						
*Gonzalez, Jesus						
*Valdez, Veronica						
*Williams, Lovie						
*Yu, Grace						

*Ratification
**Local Control Funding Formula
***Local Control Accountability Plan

**PERSONNEL REPORT 15-05
OCTOBER 14, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
STIPEND <u>continued</u> *Allen, Clarinda *Almada, Michael *Catalan, Claudia *De La Cruz, Maria *Diaz, Daniel *Felix, Josefina *Lopez, Nancy *Louzy, Lorie *McCullough, Jerome *Quintana, Adriana *Sanchez-Ferrell, Belinda *Shahin, George *Yonaki, Andrew	9-12 Math Common Core Lead Teacher	Educational Services		<u>Stipend</u> \$692 LCAP**	08-17-15	06-30-16
*Alba, Karina *Anctil, Gwendolyn *Bakkers, Christine *Butler, Mandy *Cabral, Edith *Cribari, Michelle *Donato, Laura *Ferrer, Lisa *Gonzales, Jason *Kiesel, Geoffrey *Kugler, Teresa *Mendoza, Carolina	6-12 Science Lead Teachers	Educational Services		\$692 LCAP	08-17-15	06-30-16

*Ratification

**Local Control Accountability Plan

**PERSONNEL REPORT 15-05
OCTOBER 14, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
STIPEND <u>continued</u>				Stipend		
*Rodriguez, Rene	6-12 Science Lead Teacher	Educational Services		\$692	08-17-15	06-30-16
*Stewart, Camille				LCAP**		
*Taracena, Natalie						
*Wolf, Christina						
*Wuchner, Charles						
*Yu, Grace						
*Cammarata, Mona	9-12 ELA Lead Teacher	Educational Services		\$692	08-17-15	06-30-16
*Cavaness, Dylana				LCAP		
*Durante, Anthony						
*Dwankowski, Carrie						
*Gilreath, Pamela						
*Harter, Tammy						
*Hornback, Jon						
*Kang, Jennifer						
*Larkins, Joshua						
*Moncayo, Julia						
*Roberts, Amber						
*Sanchez-Ferrell, Belinda						
*Tellez, Raymundo						
*Walker, Jessica						
*Weller, Douglas						
*Zuniga, Vicki						
*Acosta, Zoila	K-5 Math Common Core Lead Teacher	Educational Services		\$692	08-17-15	06-30-16
*Albert, Kirsten				LCAP		
*Bergman, Michelle						
*Bronder, Amber						
*Caballero, Esperanza						
*Chun, Helena						
*Espinoza, Imelda						
*Ferrarer-Bias, Anastasia						

*Ratification

**Local Control Accountability Plan

**PERSONNEL REPORT 15-05
OCTOBER 14, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
STIPEND <u>continued</u>				Stipend		
*Kaing, Anita	K-5 Math Common Core Lead Teacher	Educational Services		\$692	08-17-15	06-30-16
*Kochanowski, Malgorzata			LCAP**			
*Leal, Claudia						
*Loredo, Maria						
*Loza, Oscar						
*Peck, Erin						
*Poole, Yvonne						
*Portillo, Adriana						
*Ramos, Claudia						
*Seo, Sueng-Hae						
*Spurling, Trenise						
*Taylor, Joyce						
*Toscano-Lopez, Antonia						
*Tsang, Cindy						
*Wickham, Erin						
*Bolds, Debra	Curriculum Specialist	Educational Services		\$4,484 Title I, II	08-01-15	06-30-16
*Cruz-Wahl, Rita	Curriculum Specialist	Educational Services		\$4,484 Title I/ TCBG***	08-01-15	06-30-16
*Diaz, Theresa	Curriculum Specialist	Educational Services		\$4,484 Title I, II, III	08-01-15	06-30-16
*Flores, Magali	Curriculum Specialist	Educational Services		\$4,484 LCAP	08-01-15	06-30-16
*Hughes, Marya	Curriculum Specialist	Educational Services		\$4,484 LCAP	08-01-15	06-30-16
*Katayama, Deanne	Curriculum Specialist	Educational Services		\$4,484 Title I, II	08-01-15	06-30-16
*Marquez, Christine	Curriculum Specialist	Educational Services		\$4,484 Title I, II	08-01-15	06-30-16
*Perez, Rebecca	Curriculum Specialist	Educational Services		\$4,484 LCAP	08-01-15	06-30-16

*Ratification
**Local Control Accountability Plan
***Teacher Credentialing Block Grant

**PERSONNEL REPORT 15-05
OCTOBER 14, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>STIPEND</u> continued				<u>Stipend</u>		
*Armenta, Margaret	K-5 ELA Common Core WFBB Lead Teacher	Educational Services		\$692 LCAP**	08-17-15	06-30-16
*Breuklander, Tiffany						
*Cacpal, Kim						
*Equihua, Marlin						
*Jennings, Jessica						
*Kiely, Delia						
*Lujan, Cheri						
*MacKinnon, Kathleen						
*Manglicmot, Monika						
*Martin, Christie						
*Moor, Susan						
*Morales, Sonia						
*Morrison, Tina						
*Murrieta, Mandy						
*Orozco, Yessenia						
*Pech, Malis						
*Redd, Virginia						
*Rubio, Beatriz						
*Shivers, Kathleen						
*Spurling, Trenise						
*Toston, LaShonda						
*Triche-Harris, Kimberly						
*Varela, Fanny						
*Azevedo, Ana	6-8 ELA Common Core WFBB Lead Teacher	Educational Services		\$692 LCAP	08-17-15	06-30-16
*Barrera, Margaret						
*Berkson, Jennifer						
*Burton, Yvette						
*Coco, Leilani						
*Downs, Heather						
*Pierson, Jennifer						
*Valdivia, Samantha						
*Veith, Kirsan						
*Williams, Elisa						

*Ratification

**Local Control Accountability Plan

**PERSONNEL REPORT 15-05
OCTOBER 14, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>STIPEND</u> continued *Cuthbert, Abigail *Dawson, Devin *Duran, Lucy *Duran, Susanna *Edwards, Rosa *Enciso, Maria *Gonzalez, Sandra *Megofna, Alicia	AVID Site Coordinators	Secondary Education		<u>Stipend</u> \$692 LCAP**	08-19-15	06-10-16

*Ratification

**Local Control Accountability Plan

**PERSONNEL REPORT 15-05
OCTOBER 14, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>LEAVE OF ABSENCE WITH PAY</u> Vargas, Jose	Teacher	Community Day	Military	09-18-15	
<u>LEAVE OF ABSENCE WITHOUT PAY</u> Peraza, Damaris	Teacher	Wirtz	Personal	09-21-15	06-10-16

**PERSONNEL REPORT 15-05
OCTOBER 14, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Employment				Monthly		
*Galvez, David	Custodian 8 hrs. per day/12 mo.	Operations	117-II	\$2,920 General Fund	09-14-15	
*Mendoza, Jesus	Custodian 8 hrs. per day/12 mo.	Operations	117-I	\$2,780 General Fund	09-21-15	
*Serrano, Santiago	Custodian 8 hrs. per day/12 mo.	Operations	117-III	\$3,068 General Fund	09-14-15	
*Wallace, Rhonda	Custodian 8 hrs. per day/12 mo.	Operations	117-II	\$2,920 General Fund	09-14-15	
*Garcia, Gema Del Rocio	Nutrition Services Worker 2 hrs. per day/10 mo.	Buena Vista	109-I	25% of \$2,281 SNS**	09-08-15	
*Ballesteros Rubio, Sarai	Nutrition Services Worker 2 hrs. per day/10 mo.	Jackson	109-I	25% of \$2,281 SNS	09-08-15	
*Hernandez, Carmela	Nutrition Services Worker 2 hrs. per day/10 mo.	Paramount High-Senior	109-I	25% of \$2,281 SNS	09-08-15	
*Guerrero Vargas, Veronica	Nutrition Services Worker 2 hrs. per day/10 mo.	Paramount High-West	109-I	25% of \$2,281 SNS	09-08-15	
*Sanchez, Bevelyn	Nutrition Services Worker 2 hrs. per day/10 mo.	Paramount High-West	109-I	25% of \$2,281 SNS	09-21-15	
*Macias, Magdalena	Nutrition Services Worker 2 hrs. per day/10 mo.	Paramount Park	109-I	25% of \$2,281 SNS	09-08-15	
*Gonzalez, Teresa	Student Data Technician 8 hrs. per day/11 mo.	Zamboni	119-I	\$2,920 General Fund/ EIA-LEP/ Title I***	09-21-15	

* Ratification

** Student Nutrition Services

*** General Fund/Economic Impact Aid-Limited English Proficient/Title I

**PERSONNEL REPORT 15-05
OCTOBER 14, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>Promotion</u>						
*Castelo, Adrian	Student Data Technician 8 hrs. per day/11 mo.	Alondra	219-V	<u>Monthly</u> \$3,619** General Fund/ EIA-LEP	09-09-15	
*Varela, Jessica	School Administrative Assistant 8 hrs. per day/11 mo.	Los Cerritos	123-III	\$3,559 General Fund	09-24-15	
<u>Reassignment</u>						
*Berru, Rocio	Senior School Office Assistant 8 hrs. per day/12 mo.	Paramount High-Senior	118-V	<u>Monthly</u> \$3,490** General Fund	09-21-15	
<u>Short Term</u>						
*Browning, Cheryl	Student Information Systems Specialist NTE 8 hrs. per day	Educational Services	135-III	<u>Hourly</u> \$27.61 General Fund	09-17-15	03-01-16
*Rios, Lucreria	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Special Education	112-I	\$14.17 Special Education	09-22-15	12-18-15
*White, Valencia					09-23-15	
*Valencia, Paloma	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Collins	112-I	\$14.17 Special Education	09-28-15	12-18-15
*Figueroa, Anilia	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Hollydale	112-I	\$14.17 Special Education	09-24-15	12-18-15
*Medina, Liliana					09-28-15	
*Quintero-Ruiz, Silvia					09-28-15	
*Zatarain, Margarita	Instructional Assistant – SE/SH NTE 3 hrs. per day	Los Cerritos	112-I	\$15.26 Special Education	09-21-15	12-18-15
*Rincon, Andrea	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Paramount High-West	112-I	\$14.17 Special Education	09-25-15	12-18-15

* Ratification

** Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 15-05
OCTOBER 14, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>Short Term</u>						
<u>continued</u>						
*Munoz, Karla	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Roosevelt	112-I	<u>Hourly</u> \$14.17 Special Education	09-28-15	12-18-15
*Rivera, Jose	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Zamboni	112-I	\$14.17 Special Education	09-28-15	12-18-15
<u>Substitute, on call</u>						
*Quercio, Victoria	Noon Duty Aide	Hollydale		<u>Hourly</u> \$ 9.50 General Fund	09-10-15	
*Chavez, Christopher	Noon Duty Aide	Mokler		\$ 9.50 General Fund	09-03-15	
*Lemus, Sonya					09-02-15	
<u>Student Worker</u>						
*Cardenas Galindo, Irene	Student Worker NTE 27.5 hrs. per week each	Adult Education		<u>Hourly</u> \$ 9.00 General Fund	09-08-15	02-24-16
*Correa, Maribel						
*Guerra-Morataya, Lilia						
*Lara, Roxana						
*Meeks, Christopher						
*Ochoa Cervantes, Lucia						
*Pedroza, Lupita						
*Ruiz, Carlos						
*Suarez, Gabriela						
<u>College Tutor</u>						
*Merickel, Alyx	College Tutor NTE 20 hrs. per week	Paramount High-Senior		<u>Hourly</u> \$12.50 Title 1	09-28-15	01-21-16

* Ratification

**PERSONNEL REPORT 15-05
OCTOBER 14, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENT</u>						
<u>Short Term</u>						
*Sedano, Cyndi	District Translator NTE 30 hrs.	Superintendent's Office	Sch. 8 10-I	<u>Hourly</u> \$24.85 General Fund	09-09-15	06-30-15
*Castaneda, Laura	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Special Education	112-I	\$14.17 Special Education	09-17-15	12-18-15
*Coleman, Ronald					09-09-15	
*Rios, Elizabeth	Instructional Assistant – SE/SH NTE 3 hrs. per day each	Special Education	115-IV	\$17.70	09-04-15	12-18-15
*Robledo, Javier			115-I	\$15.26 Special Education		
*Johnson, Khalilah	Instructional Assistant NTE 3 hrs. per day	Keppel	111-I	\$13.83 Special Education	09-14-15	12-18-15
<u>WORKING OUT OF CLASSIFICATION</u>						
*Mejia Rosas, Elena	Student Information Systems Manager NTE 8 hrs. per day	Educational Services	Sch. 2 9-I	<u>Monthly</u> \$5,813 General Fund	07-01-15	11-01-15
*Birdwell, Jason	Warehouse Worker/ Delivery Driver NTE 8 hrs. per day	Operations	125-IV	\$3,927 General Fund	09-21-15	10-02-15
*Ruiz, Joe	Maintenance Plumber NTE 8 hrs. per day	Operations	132-I	\$4,026 Restricted Routine Maintenance	09-21-15	09-25-15
<u>TEMPORARY ATHLETIC TEAM COACH</u>						
*Fletcher, Michael	Assistant Coach Football	Paramount High-Senior		<u>Stipend</u> \$2,264 General Fund	08-17-15	11-04-15
*Gaines, Alan						
*Hooks, Kevin						
*Perez, Albert						
*Polk, Leon						
*Thomas, Eddie						
* Ratification						

**PERSONNEL REPORT 15-05
OCTOBER 14, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>TEMPORARY ATHLETIC TEAM COACH</u> <u>continued</u>						
*Hernandez, Amber	Assistant Coach Boys Water Polo	Paramount High-Senior		<u>Stipend</u> \$2,264 General Fund	08-17-15	11-04-15
*Malauulu, Reggie	Head Coach Girls Varsity Volleyball	Paramount High-Senior		\$3,156 General Fund	08-17-15	11-04-15
*Ozan, Daniel	Assistant Coach Cross Country	Paramount High-Senior		\$2,264 General Fund	08-17-15	11-04-15

* Ratification

**PERSONNEL REPORT 15-05
OCTOBER 14, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>LEAVE OF ABSENCE</u>					
Rodriguez, Margarita	Director of Research & Evaluation	Educational Services	Family & Medical Leave	10-26-15	01-08-15*
Moreno, Gracie	Nutrition Services Worker	Paramount High-West	Personal	08-17-15	09-21-15
<u>RESIGNATION</u>					
Atilano, Edwin	Short Term Instructional Assistant – Sp. Ed.	Paramount High-West	Personal	06-11-15	
Castaneda, Yessenia	Nutrition Services Worker	Paramount High-West	Personal	09-14-15	
Hardwell, Ashley	Short Term Instructional Assistant – Sp. Ed.	Special Education	Personal	08-28-15	
Pilcher, Heather	Short Term Instructional Assistant – Sp. Ed.	Paramount High-Senior	Personal	09-15-15	
Ramirez-Ortega, Jessica	Short Term Instructional Assistant – SE/SH	Los Cerritos	Personal	09-15-15	
Rios, Maria	Short Term Instructional Assistant – Sp. Ed.	Lincoln	Personal	08-30-15	
Valencia, Maribel	Nutrition Services Worker	Buena Vista	Personal	09-08-15	
Villicana, Pedro	Instructional Assistant – SE/SH	Lincoln	Personal	10-09-15	

* Time to be taken intermittently, as needed

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
 David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: October 14, 2015
SUBJECT: Consultant and Contract Services

BACKGROUND INFORMATION:

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following specialized service is/are requested:

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
1	UCLA California Reading and Literacy Project PC15-1660	Consultants will develop Language Arts teachers' content delivery knowledge and teaching strategies related to student literacy and critical thinking skills. Teachers will use the Common Core Standards to plan lessons.	Paramount High School West Campus Requested by: Morrie Kosareff	October 15, 2015 through June 9, 2016	Not to exceed \$14,750 from LCFF funds
2	Music Center PC15-1661	Consultant to provide a three day presentation to all students on essential skills in Theatre Arts.	Roosevelt School Requested by: Susan Marilley	October 29, 2015, December 17, 2015 and February 24, 2016	Not to exceed \$2,580 from LCFF and Title I site funds

CONSENT ITEM: 3.1-C

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
3	Action Learning Systems, Inc. PC15-1662	Consultant will provide 11 days of professional development and individual coaching on instructional strategies, effective use of instructional time and student engagement to approximately 22 Language Arts and math teachers.	Paramount High School Requested by: Greg Buckner	October 20 and 23, 2015, November 18, 2015 January 5, 18, 19, 21, 26 and 27 2016 and February 10 and 11, 2016	Not to exceed \$37,500 from LCFF funds

POLICY/ISSUE:

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Ranita Browning, Interim Assistant Superintendent-Business Services
DATE: October 14, 2015
SUBJECT: Purchase Order Report 15-05

BACKGROUND INFORMATION:

The Board receives and approves Purchase Orders as submitted. Individual Purchase Orders and supporting documentation are available for review in the Business Services Department.

2015/2016

1. Ratified Orders – Capital Facilities	4,800.00
2. Authorized Orders – Capital Facilities	48,814.00
3. Ratified Orders – General Fund Unrestricted	74,467.14
4. Authorized Orders – General Fund	120,921.54
5. Ratified Orders – LCAP Fund	5,511.24
6. Authorized Orders – LCAP Fund	339,679.89
7. Ratified Orders – Student Nutrition Services Fund	2,676.00
	Subtotal \$ 596,869.81
8. Ratified Orders (Under \$1,500)	40,867.56
TOTAL OF ALL ORDERS	\$ <u>637,737.37</u>

POLICY/ISSUE:

Board Policy 3300 - Expenditures and Purchases

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve Purchase Order Report 15-05, authorizing the purchase of supplies, equipment, and services for the District.

CONSENT ITEM: 4.1-C

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

2015/2016

Purchase Orders To Be Ratified and Authorized

October 14, 2015

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund				
16-00323	U.S. GAMES	Mokler Elementary School	Annual: online ordering (increase purchase order from \$1,500 to \$5,000)	\$3,500.00
16-00612	CHEFS' TOYS	Paramount High School West	Culinary Classroom: food service equipment (increase purchase order from \$9,032.49 to \$13,981.63)	\$4,949.14
16-00769	PARAMOUNT ASB	Paramount High School	Reimbursement for honor cords	\$1,850.82
16-00773	FOLLETT EDUCATIONAL SERVICES	Educational Services	Alondra: Science textbooks (30) (Board adopted: 5/10/07)	\$1,790.98
16-00781	INDEPENDENT BOOK BUYING SERVICES	Educational Services	6-8 sites: History workbooks (60) (Bd. adopted 5/9/06) Prentice Hall workbooks (Bd. adopted 2/25/03)	\$3,926.83
16-00784	ESCHOOL SOLUTIONS	Fiscal Services	Eschool software subscription	\$6,207.00 *
16-00789	RENAISSANCE LEARNING, INC.	Lincoln Elementary School	Accelerated Reader subscription renewal (520), Star Reader (460)	\$4,745.00
16-00796	COAST PARTY RENTALS, INC.	Paramount High School	Testing rentals (361) tables, (722) chairs	\$4,439.22
16-00803	MY SCHOOL THINGS	Jackson Middle School	Annual: PE supplies & uniforms	\$4,000.00
16-00811	BARNES AND NOBLE	Educational Services	Paramount High School: classroom library books (220)	\$4,484.26
16-00823	RENAISSANCE LEARNING, INC.	Roosevelt Elementary School	Accelerated Reader (600), Math Facts (600), Star Reader (600) subscription renewal	\$7,829.00 *
16-00831	KIS COMPUTER CENTER	Lincoln Elementary School	Lamps (12)	\$2,818.74
16-00843	CERTIPORT	Adult Education	Annual: license for testing software for information Technology classes	\$5,433.75 *
16-00849	COMMERCE PRINTING	Educational Services	Paramount High School: Reading books (230) (Board adopted: 4/9/14)	\$2,318.98
16-00860	USC ROSSIER SCHOOL OF EDUCATION	Curriculum, Instruction & Projects	Professional development grades 3-5 GATE teachers	\$3,510.00
16-00861	CHROMATIC INC	Maintenance & Operations	Warehouse stock	\$2,251.94
16-00863	AMERICAN APPRAISAL ASSOCIATES, INC.	Business Services	District inventory: fixed assets	\$26,500.00 *
16-00864	SCHOOL SERVICES OF CALIFORNIA	Business Services	Fiscal budget management	\$3,900.00
16-00879	ORGANIZED SPORTSWEAR	Los Cerritos Elementary School	Annual: PE supplies	\$4,999.00
16-00881	MY SCHOOL THINGS	Zamboni Middle School	PE apparel	\$3,888.58
16-00884	KIS COMPUTER CENTER	Zamboni Middle School	Notebook computers (5), computers (6), printers (6) & supplies	\$15,952.97 *
16-00887	ALLWOOD	Maintenance & Operations	Alondra: replace cabinet	\$1,940.00
16-00889	ADMINISTRATIVE SERVICES COOPERATIVE, INC	District Office	Annual: transportation services to Cerritos College	\$4,500.00
16-00896	ENTERPRISE GROUP	Maintenance & Operations	Paper rolls (18)	\$7,161.30 *

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2015/2016

Purchase Orders To Be Ratified and Authorized

October 14, 2015

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund				
16-00900	STAPLES	Roosevelt Elementary School	Classroom supplies	\$2,059.45
16-00903	SOUTHWEST SCHOOL & OFFICE SUPPLY	Paramount High School West	Annual: online ordering	\$5,000.00 *
16-00904	WILMESLLC	Maintenance & Operations	Training: custodial equipment	\$3,500.00
16-00906	KIS COMPUTER CENTER	Business Services	Computers (4)	\$5,471.80 *
16-00909	WEDOMM	Maintenance & Operations	Decals for vehicles	\$2,594.20
16-00910	PREMIER TRUCK SERVICE	Maintenance & Operations	Annual: truck repairs	\$2,500.00
16-00911	Law Offices of Punam Patel Grewal	Special Education	Attorney fees	\$12,000.00 *
16-00912	WEST MUSIC	Curriculum, Instruction & Projects	Music supplies & materials	\$8,437.72 *
16-00914	SPICERS PAPER INC.	Maintenance & Operations	Warehouse stock	\$20,928.00 *
010 - General Fund - LCAP				
16-00792	4 POINT INTERIORS INC.	Maintenance & Operations	Collins: firtex wall system various classrooms	\$21,097.88 *
16-00793	4 POINT INTERIORS INC.	Maintenance & Operations	Collins: firtex wall system rooms 30 & 31	\$10,283.40 *
16-00829	NEOPOST USA	Maintenance & Operations	Replace posting machine	\$15,669.00 *
16-00850	USC ROSSIER SCHOOL OF EDUCATION	Curriculum, Instruction & Projects	Gifted students: online certificate program	\$5,265.00 *
16-00858	USC ROSSIER SCHOOL OF EDUCATION	Curriculum, Instruction & Projects	Professional development grades 3-5 GATE teachers	\$3,510.00
16-00875	AUDIOVISION INC.	Paramount High School West	Culinary Classroom Project: video presentation system	\$5,347.45 *
16-00886	KIS COMPUTER CENTER	Roosevelt Elementary School	Computers (42)	\$29,516.66 *
16-00901	THINKING MAPS, INC.	District Office	Teacher training materials	\$2,001.24
16-00913	ORTCO, INC.	Maintenance & Operations	Wirtz, Roosevelt, Collins: playground resurfacing (Bid#1-14-15)	\$252,500.50 *
250 - Capital Facilities Fund				
16-00857	UNIVERSAL ASPHALT COMPANY	Zamboni Middle School	Parking lot project: asphalt repair	\$24,076.00 *
16-00859	4 POINT INTERIORS INC.	Zamboni Middle School	Parking lot project: relocate shelter	\$9,823.00 *
16-00905	AWNINGS AND SIGNS UNLIMITED	Wirtz Elementary School	Facilities: replace awning	\$6,992.00 *
16-00907	IMPACT CONSTRUCTION SERVICES, INC.	Zamboni Middle School	Parking lot project: relocate modular building	\$4,800.00
16-00908	4 POINT INTERIORS INC.	Paramount High School	Construct partition wall	\$7,923.00 *
610 - Cafeteria Fund				

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2015/2016

Purchase Orders To Be Ratified and Authorized

October 14, 2015

PO Number	Vendor	Site	Description	Total Amount
610 - Cafeteria Fund				
16-00810	FRED BOYLES & ASSOCIATES	Nutrition Services	Install window film on service vehicles	\$2,676.00

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District
2015/2016
Purchase Orders To Be Ratified and Authorized
October 14, 2015

PURCHASE ORDER SUMMARY BY FUND

143 Purchase orders for a total of \$637,737.37

010 - General Fund	To Be Authorized	\$120,921.54
	To Be Ratified Over \$1,500	\$74,467.14
	To Be Ratified Under \$1,500	\$37,725.94
	Fund Total	\$233,114.62
010 - General Fund - LCAP	To Be Authorized	\$339,679.89
	To Be Ratified Over \$1,500	\$5,511.24
	To Be Ratified Under \$1,500	\$1,338.30
	Fund Total	\$346,529.43
120 - Child Development Fund	To Be Ratified Under \$1,500	\$782.99
	Fund Total	\$782.99
250 - Capital Facilities Fund	To Be Authorized	\$48,814.00
	To Be Ratified Over \$1,500	\$4,800.00
	To Be Ratified Under \$1,500	\$1,020.33
	Fund Total	\$54,634.33
610 - Cafeteria Fund	To Be Ratified Over \$1,500	\$2,676.00
	Fund Total	\$2,676.00

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Ranita Browning, Interim Assistant Superintendent-Business
Services
DATE: October 14, 2015
SUBJECT: Acceptance of Donations

BACKGROUND INFORMATION:

The Board may accept and utilize, on behalf of the District, any bequests or gifts of money or property for a purpose deemed to be suitable by the Board.

The following donations have been presented to the District:

1. The District received a donation totaling \$70.00 from New Dawn, LLC. This donation will be designated for the students of the Adult Transition Program to support the Work-Based Program.

For the current 2015-16 fiscal year through October 14, 2015, the District has received an estimated total, which includes the above amounts, of \$14,525.63 in gifts, grants, and bequests.

POLICY/ISSUE:

Board Policy 3280 – Gifts, Grants, and Bequests

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

PREPARED BY:

Ranita Browning, Interim Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Board of Education
FROM: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
DATE: October 14, 2015
SUBJECT: Resolution 15-13, California Environmental Quality Act (CEQA)
Exemption For Energy Conservation Facilities Project

BACKGROUND INFORMATION:

Paramount Unified School District conducted a Public Hearing on September 23, 2015 in accordance with Government Code Section 4217.10-4217.18 regarding the desire of the District to implement projects to promote energy efficiency and renewable energy production to achieve energy cost reduction.

Resolution 15-13 is being submitted for Board adoption as Public Resources Code Section 21080.35 exempts certain projects from further California Environmental Quality Act (CEQA) evaluation, including projects consisting of solar photovoltaic installations on existing roofs and parking lots, and the Guidelines for CEQA, California Code of Regulations Title 14, Chapter 13 (“State CEQA Guidelines”), exempt certain projects from further CEQA evaluation, including projects consisting of: the new construction or conversion of small structures (“Class 3 Exemption” – 14 Cal. Code Regs. §15303); the construction or placement of minor structures accessory to existing facilities (“Class 11 Exemption” – 14 Cal. Code Regs. § 15311); and projects consisting of minor additions to existing schools (“Class 14 Exemption”-14 Cal. Code Regs. § 15314), and the Project is categorically exempt under one or more of such exemptions.

POLICY/ISSUE:

Government Code Section 4217.10-4217.18 – Energy Conservation Contracts

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Adopt Resolution 15-13, California Environmental Quality Act (CEQA)
Exemption For Energy Conservation Facilities Project.

ACTION ITEM: 1.1-A

PREPARED BY:

Delores Stephens, Co-Interim Superintendent

David Verdugo, Co-Interim Superintendent

DISTRICT PRIORITIES 3, 7, 9:

Use technology to manage information throughout the District.

Increase parent and community involvement and collaboration.

Effectively manage resources in order to achieve the District's Mission.

Resolution No. 15-13

RESOLUTION OF THE GOVERNING BOARD OF PARAMOUNT UNIFIED SCHOOL DISTRICT OF CEQA EXEMPTION FOR ENERGY CONSERVATION FACILITIES PROJECT

WHEREAS, the Paramount Unified School District ("District") desires to implement projects to promote energy efficiency and renewable energy production to achieve energy cost reductions;

WHEREAS, an agreement for design and construction of certain Energy Conservation Facilities is pending approval between the District and PFMG Solar, LLC ("Agreement");

WHEREAS, the purpose and intent of the Agreement comprise a Project ("Project") for purposes of the California Environmental Quality Act ("CEQA");

WHEREAS, CEQA requires a lead agency to consider the potentially environmental effects of any project; and

WHEREAS, the Projects do not require any of the following;

1. An individual federal permit pursuant to section 401 or 404 of the federal Clean Water Act (33 U.S.C. 1341 or 1344);
2. An individual take permit for species under protection of the federal Endanger Species Act of 1973 (16 U.S.C. 1531 et seq.) or the California Endangered Species Act (Chapter 1.5, commencing with section 2050 of Division 3, of the Fish and Game Code);
3. A streambed alteration permit pursuant to Chapter 6, commencing with section 1600 of Division 2, of the Fish and Game Code;
4. The removal of a tree required to be planted, maintained, or protected pursuant to local, state or federal requirements, unless the tree dies and there is no requirement to replace the tree;

WHEREAS, Public Resources Code Section 21080.35 exempts certain projects from further CEQA evaluation, including projects consisting of solar photovoltaic installations on existing roofs and parking lots, and the Guidelines for CEQA, California Code of Regulations Title 14, Chapter 13 ("State CEQA Guidelines"), exempt certain projects from further CEQA evaluation, including projects consisting of: the new construction or conversion of small structures ("Class 3 Exemption" - 14 Cal. Code Regs. § 15303); the construction or placement of minor structures accessory to existing facilities ("Class 11 Exemption" - 14 Cal. Code Regs. § 15311); and projects consisting of minor additions to existing schools ("Class 14 Exemption" - 14 Cal. Code Regs. § 15314), and the Project is categorically exempt under one or more of such exemptions;

WHEREAS, the District has considered whether the Project is subject to any of the exceptions to exemption set forth in 14 Cal. Code Regs. § 15300.2;

WHEREAS, the District has determined that the Project is not subject to any of the exceptions to exemption set forth in 14 Cal. Code Regs. § 15300.2;

WHEREAS, the District has considered whether the Project may have a significant effect on the environment; and

WHEREAS, the District has concluded, through its own independent review and analysis of the Project, that the Project will not have a significant effect on the environment;

NOW, THEREFORE, the Governing Board of the Paramount Unified School District hereby finds, determines, declares and resolves as follows:

Section 1. Determination of Recitals. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. Finding of No Significant Environmental Impact. That the District has considered whether the Project may have a significant effect on the environment and has concluded, after reviewing the Project through its own independent review and analysis, that the Project will not have a significant effect on the environment.

Section 3. Finding of Categorical Exemption. That the Project is categorically exempt from further CEQA review pursuant to Public Resources Code Section 21080.35, 14 Cal. Code Regs. § 15303, 14 Cal. Code Regs. § 15311 and/or 14 Cal. Code Regs. § 15314.

Section 4. Finding of No Exception to Categorical Exemption. That the Project is not subject to any of the exceptions to categorical exemption set forth in 14 Cal. Code Regs. § 15300.2.

Section 5. Notice of Exemption. That the District's Superintendent, or the Superintendent's designee, is instructed to file and/or record a Notice of Exemption from CEQA, consistent with this Resolution, with any and all appropriate public agencies or entities.

Section 6. Authority to Take All Actions Necessary. The Superintendent is hereby authorized to do all things that are necessary to give effect to and comply with the terms and intent of this Resolution.

Section 7. Effect. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED as of October 14, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

The President of the Paramount Unified School District Governing Board does hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by the Board at a regularly scheduled and conducted meeting held on this date, which Resolution shall be kept on file in the office of the Board.

President of the Governing Board
Paramount Unified School District

The Clerk of the Paramount Unified School District Governing Board does hereby certify that the foregoing Resolution was introduced and adopted by the Board at a regularly scheduled meeting thereof held on this date, by the forgoing vote.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Paramount Unified School District on this date.

Clerk of the Governing Board
Paramount Unified School District

Paramount Unified School District

TO: Board of Education
FROM: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
DATE: October 14, 2015
SUBJECT: Resolution 15-14, Agreement for Energy Conservation Services with Partners For Many Generations (PFMG) Solar, LLC Pursuant to Government Code Section 4217.10-4217.18, Making Certain Findings Required for, and Approval of Energy Conservation Services Agreement

BACKGROUND INFORMATION:

Paramount Unified School District has the desire to implement projects to promote energy efficiency and renewable energy production to achieve energy cost reductions.

Government Code Section 4217.10 through 4217.18 authorize the District's Governing Board, without advertising for bids, to enter into one or more energy service contracts with any person or entity, pursuant to which that person or entity will provide electrical or thermal energy or conservation services to the District, which may comprise or include an energy conservation facility, if the anticipated cost to the District for thermal or electrical energy or conservation services provided under the contract(s) is less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of those energy service contracts.

The District anticipates a savings of approximately \$780,000 in the first 5 years and \$13.9 million over 25 years of the agreement. The agreement is being provided to the Board under separate cover.

POLICY/ISSUE:

Government Code Section 4217.10-4217.18 – Energy Conservation Contracts

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Adopt Resolution 15-14, Agreement for Energy Conservation Services with

ACTION ITEM: 1.2-A

Partners For Many Generations (PFMG) Solar, LLC Pursuant to Government Code Section 4217.10-4217.18, Making Certain Findings Required for, and approval of Energy Conservation Services Agreement and authorize the Superintendent or Superintendent's designee to execute all necessary documents.

PREPARED BY:

Delores Stephens, Co-Interim Superintendent

David Verdugo, Co-Interim Superintendent

DISTRICT PRIORITIES 3, 7, 9:

Use technology to manage information throughout the District.

Increase parent and community involvement and collaboration.

Effectively manage resources in order to achieve the District's Mission.

Resolution No. 15-14

RESOLUTION OF THE BOARD OF EDUCATION OF PARAMOUNT UNIFIED SCHOOL DISTRICT CONSIDERING AGREEMENT FOR ENERGY CONSERVATION SERVICES WITH PFMG SOLAR, LLC PURSUANT TO GOVERNMENT CODE SECTION 4217.10-18, MAKING CERTAIN FINDINGS REQUIRED FOR, AND APPROVAL OF ENERGY CONSERVATION SERVICES AGREEMENT

WHEREAS, the Paramount Unified School District ("District") finds it to be in the best interests of the District to implement projects to promote energy efficiency and renewable energy production to achieve energy cost reductions;

WHEREAS, Government Code sections 4217.10 through 4217.18 authorize the District's Governing Board, without advertising for bids, to enter into one or more energy service contracts with any person or entity, pursuant to which that person or entity will provide electrical or thermal energy or conservation services to the District, which may comprise or include an energy conservation facility, if the anticipated cost to the District for thermal or electrical energy or conservation services provided under the contract(s) is less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of those energy service contracts;

WHEREAS, District staff reviewed the qualifications presented by PFMG Solar, LLC ("PFMG") to conduct and provide assessment of school district energy usage, energy needs and opportunities to reduce energy expenses, found PFMG's qualifications to appear bona fide and adequate;

WHEREAS, PFMG assessed the feasibility of displacing purchases of electricity from Southern California Edison with electrical energy generated by a solar photovoltaic system to be designed, built, operated and maintained by PFMG to reduce the District's energy consumption and expense and recommended specific energy conservation measures based thereon ("Analysis"), upon which the Board and District administration and staff have relied;

WHEREAS, PFMG has offered to enter into the attached Power Purchase Agreements and related agreements ("Contract," Exhibit A) to provide energy conservation services to implement the recommended energy conservation measures for the price stated therein;

WHEREAS, the Analysis demonstrates that the cost of the Contract to the District for the thermal or electrical energy or conservation services provided thereunder is less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of the Contract ("Savings")

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE PARAMOUNT UNIFIED SCHOOL DISTRICT DOES HEREBY FIND, RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. Recitals. All of the recitals herein contained are true and correct.

Section 2. Energy Savings Findings. The Governing Board of the Paramount Unified School District finds that the cost of the Contract to the District for the thermal or electrical energy or conservation services provided thereunder is less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of the Contract and that it is in the best interest of the District to approve and enter into the Contract.

Section 3. Energy Conservation Services Contract Approval. The form of the Contract by and between the District and PFMG, presented herewith is hereby approved. The Superintendent or Superintendent's designee is hereby authorized and directed, for and in the name of and on behalf of the District, to execute and deliver to PFMG the Contract and related documents as necessary to carry out the Contract, subject to such minor changes thereto as such officer or person may require and approve, with the approval of District counsel.

Section 4. Effective Date. This Resolution shall take effect upon adoption.

PASSED AND ADOPTED as of October 14, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

The President of the Paramount Unified School District Governing Board does hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by the Board at a regularly scheduled and conducted meeting held on this date, which Resolution shall be kept on file in the office of the Board.

President of the Board of Education
Paramount Unified School District

The Clerk of the Paramount Unified School District Governing Board does hereby certify that the foregoing Resolution was introduced and adopted by the Board of Education at a regularly scheduled meeting thereof held on this date, by the forgoing vote.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Paramount Unified School District on this date.

Clerk of the Board of Education
Paramount Unified School District

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Myrna Morales, Assistant Superintendent - Human Resources
DATE: October 14, 2015
SUBJECT: 2015-16 Declaration of Need for Fully Qualified Educators

BACKGROUND INFORMATION:

The following Declaration of Need for Fully Qualified Educators is required by the California Commission on Teacher Credentialing (CCTC) to implement a process for hiring teachers holding emergency teaching permits. The Declaration is a statement that establishes the possibility that the District may need emergency permit teachers.

Based on prior- and current-year data, the following Declaration stipulates those service areas and numbers of emergency permit holders the District may need for 2015-16. With Board approval, the Declaration will be sent to the CCTC and thereby establish the District's possible areas of need for 2015-16. Then, as it is necessary to employ teachers under emergency permits, the individual application and approval process will be quickly completed.

POLICY/ISSUE:

Education Code 44300 – Senate Bill 322 of 1993, Requirement for
Emergency Teachers

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the 2015-16 Declaration of Need for Fully Qualified Educators in Paramount Unified School District for submission to the California Commission on Teacher Credentialing.

PREPARED BY:

Myrna Morales, Assistant Superintendent - Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 2.1-A



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- Original Declaration of Need for year: 2015-2016
 Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Paramount Unified District CDS Code: 64873
 Name of County: Los Angeles County CDS Code: 19

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 10 / 14 / 15 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2016.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Myrna Morales, Ed.D.</u>		<u>Assistant Superintendent - HR</u>
<small>Name</small>	<small>Signature</small>	<small>Title</small>
<u>562-602-8118</u>	<u>562-602-6006</u>	<u>October 15, 2015</u>
<small>Fax Number</small>	<small>Telephone Number</small>	<small>Date</small>
<u>15110 California Ave. Paramount, CA 90723</u>		
<small>Mailing Address</small>		
<u>mmorales@paramount.k12.ca.us</u>		
<small>E-Mail Address</small>		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____
 Name of State Agency _____
 Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____ / ____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

► This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	15
<input checked="" type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	5
List target language(s) for bilingual authorization: <u>Spanish</u>	
<input checked="" type="checkbox"/> Resource Specialist	5
<input type="checkbox"/> Teacher Librarian Services	
<input type="checkbox"/> Visiting Faculty Permit	

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	5
Single Subject	20
Special Education	10
TOTAL	35

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. We rely on University and County Office internship programs

Does your agency participate in a Commission-approved college or university intern program? Yes No

If yes, how many interns do you expect to have this year? 20

If yes, list each college or university with which you participate in an intern program.

California State University - Long Beach, Dominguez Hills and Los Angeles

National University

Loyola Marymount University

If no, explain why you do not participate in an intern program.

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: October 14, 2015
SUBJECT: Revised Board Policy 6174 – Education for English Learners

BACKGROUND INFORMATION:

Submitted for second reading and adoption is revised Board Policy 6174 – Education for English Learners. The proposed revised policy reflects current State requirements. Revisions are indicated with underlines and strikethroughs. Words or sentences that are additions are underlined. Words or phrases that are no longer included are indicated with a strikethrough.

POLICY/ISSUE:

Board Policy 6174 – Education for English Learners

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept for second reading and adoption proposed revised Board Policy 6174 – Education for English Learners, which reflects current State requirements.

PREPARED BY:

Randy Gray, Director-Curriculum & Instruction-Projects

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.1-A

CURRENT POLICY

BP 6174 (a)

Instruction

Education for English Learners

The Paramount Unified School District Board of Education shall provide English Learners with a challenging core curriculum and instruction that develops proficiency in English as rapidly and as effectively as possible in order to assist students to become contributing and productive members of society.

The District program shall be based on sound instructional theory, shall be supported with fiscal resources, and shall be regularly evaluated so that English Learners can eventually achieve results at the same academic level as their English-proficient peers. The District shall annually examine program results, which will include reports of students' academic achievement and their progress toward proficiency in English. The District shall ensure that schools compile data on programs for English Learners in order to determine program effectiveness.

The Board encourages staff to exchange information with other districts and the county office of education regarding successful programs, options, and strategies for English Learners in schools and districts with demographic data that closely aligns with the District.

The District shall maintain procedures which provide for the identification, placement and assessment of English Learners and for their reclassification to Fluent English Proficient based on Board-adopted criteria and specified in administrative regulations.

Students who are English Learners shall be educated through the District *Accelerated English Acquisition Program*, also known as a *Structured English Immersion Program*, during a temporary transition period not normally intended to exceed one year. Re-enrollment may be recommended if the student has not acquired a "reasonable level of English fluency" and there is no parental objection. The language of instruction in the Accelerated English Acquisition Program shall be English; however, clarification, explanation, and support, as needed, may be in a student's primary language. The program also includes intensive, daily instruction in English Language Development.

An English Learner shall be transferred from the *Accelerated English Acquisition Program* to an English language *Mainstream Program* when the student has acquired a "reasonable level of English fluency" upon achieving a minimum score of *Early Advanced* or *Advanced* on the State-adopted California English Language Development Test. In the English language *Mainstream Program*, daily English Language Development instruction is provided, and all

CURRENT POLICY

BP 6174 (b)

Education for English Learners (continued)

subjects are taught overwhelmingly in English and supported with Specially Designed Academic Instruction in English (SDAIE).

Parents/guardian requests for waivers from Education Code 310 shall be granted in accordance with the law and administrative regulation. A waiver request stipulates that a student shall receive instruction in language arts in his/her primary language.

The Principal shall consider all waiver requests made pursuant to Education Code 311(c) (Special Needs) and shall submit a rationale of the decision regarding the waiver to the Superintendent. When determining whether or not to recommend the approval of the waiver request, the Principal shall assume that the facts justifying the request attested by the parent/guardian area true representation of the child's condition. All such waiver requests shall be granted unless:

1. The principal and educational staff determine that an alternative program requested by the parent/guardian would not be better suited for the overall education development of the student

When evaluating a waiver request pursuant to Education Code 311 (a) and other waiver requests to those students for whom standardized assessment data is not available, other equivalent assessment measures shall be used. These equivalent measures may include district assessments and teacher evaluations.

In accordance with the provisions of Education Code 310, if 20 or more students in a given grade level at the same school receive a waiver, the school will offer such a class.

If the requested waiver is granted and there are not enough students at the site to justify the class per Education Code 310, the student shall be allowed to transfer to another public school in which such a class is offered.

Students wishing to transfer shall be subject to the district's intradistrict and interdistrict attendance policies and administrative regulations. Students wishing to transfer to another district shall also be subject to the receiving district's interdistrict attendance policies and administrative regulations.

If the Superintendent or designee denies the waiver request, a written justification to the parent/guardian describing the reasons for the denial shall

CURRENT POLICY

BP 6174 (c)

Education for English Learners (continued)

be provided. A parent/guardian may appeal the Superintendent's decision to the Governing Board. The Governing Board may consider the matter at its next regular Board meeting. The Governing Board may decide not to hear the appeal, in which case the Superintendent's decision shall be final and parents shall be notified. If the Governing Board hears the appeal, the Superintendent shall send the Governing Board's decision to the parent/guardian within seven working days.

Legal Reference:	Education Code	
	300-340	- English language education for immigrant children
	33308.5	- CDE Guidelines not binding
	44253.5-44253.10	- Certification or bilingual-cross cultural competence
	44985	- Notices to parents in languages other than English
	52015	- Components of school improvement plan
	52130-52136	- Impacted languages act of 1984
	52160-52178	- Bilingual Bicultural Act
	52164.6	- Reclassification criteria
	52169	- Requirements for establishment of program
	52171.6	- Annual report to legislature
	52177	- Administration of article
	52180-52186	- Bilingual teacher training assistance program
	54000-54041	- Programs for disadvantaged children
	62000-62005.5	- Evaluation and sunseting of programs
	Regulations Code, Title 5	
	4301-34320	- Bilingual education program requirements
	11300-11305	- English language education for immigrant children

CURRENT POLICY

BP 6174 (d)

Education for English Learners (continued)

United States Code, Title 20
1701-1705 - Equal Educational Opportunities
Act

Court Decisions

Castañeda v. Pickard (5th Cir. 1981) 648 F. 2d 989

Teresa P. et al. v. Berkeley Unified School District et al.
(1989) 724 P. Supp. 698

Valeria G. v. Wilson, C – 98-2252-CAL (July 1998)

Comité de Padres, et al., v. Superintendent of Public
Instruction, et al. - February 5, 1985

Policy
adopted: 1-8-02
revised: 9-28-11

PARAMOUNT UNIFIED SCHOOL DISTRICT
Paramount, California

PROPOSED POLICY

BP 6174 (a)

Instruction

Education for English Learners

The Paramount Unified School District Board of Education shall provide English Learners with a challenging core curriculum and instruction that develops proficiency in English as rapidly and as effectively as possible in order to assist students to become contributing and productive members of society.

The District shall identify in its local control and accountability plan (LCAP) specific actions and services to enhance student engagement, academic achievement and other outcomes from English Learners.

The District program shall be based on sound instructional theory, shall be supported with fiscal resources, and shall be regularly evaluated so that English Learners can eventually achieve results at the same academic level as their English-proficient peers. The District shall annually examine program results, which will include reports of students' academic achievement and their progress toward proficiency in English. The District shall ensure that schools compile data on programs for English Learners in order to determine program effectiveness.

~~The Board encourages staff to exchange information with other districts and the county office of education regarding successful programs, options, and strategies for English Learners in schools and districts with demographic data that closely aligns with the District.~~

The Superintendent or designee shall ensure that all staff employed to teach English Learners possess the appropriate authorization from the Commission on Teaching Credentialing.

Identification and Assessment

The District shall maintain procedures which provide for the identification, placement and assessment of English Learners, ~~and for their reclassification~~ Once identified as an English Learner, a student shall be annually assessed for language proficiency until he/she is reclassified to Fluent English Proficient based on Board-adopted criteria and specified in administrative regulations.

Placement

Students who are English Learners shall be educated through the District *Accelerated English Acquisition Program*, also known as a ~~Structured English Immersion Program~~, structured English immersion ~~during for~~ a temporary transition period not normally intended to exceed one year. Re-enrollment may be recommended if the student has not acquired a "reasonable level of English

PROPOSED POLICY

BP 6174 (b)

Education for English Learners (continued)

fluency” and there is no parental objection. The language of instruction in the ~~Accelerated English Acquisition Program~~ program shall be English; however, clarification, explanation, and support, as needed, may be in a student’s primary language. The program also includes intensive, daily instruction in English Language Development.

An English Learner shall be transferred from the *Accelerated English Acquisition Program* to an English language *Mainstream Program* when the student has acquired a “reasonable level of English fluency” upon achieving a minimum score of ~~Early Advanced or Advanced~~ Intermediate on the State-adopted California English Language Development Test. In the English language *Mainstream Program*, daily English Language Development instruction is provided, and all subjects are taught overwhelmingly in English and supported with Specially Designed Academic Instruction in English (SDAIE).

At any time during the school year, the parent/guardian of an English Learner may have his/her child moved into an English language mainstream program.

Parental Exception Waivers

Parents/guardian requests for waivers from Education Code 310 shall be granted in accordance with the law and administrative regulation. ~~A waiver request stipulates that a student shall receive instruction in language arts in his/her primary language. unless the principal and educational staff have determined that an alternative program offered at the school would not be better suited for the overall educational development of the student. Therefore, the burden is on the District staff to show why a waiver request should be granted.~~

The principal shall consider all waiver requests made pursuant to Education Code 311(c) (Special Needs) and shall submit a rationale of the decision regarding the waiver to the Superintendent. ~~When determining whether or not to recommend the approval of the waiver request, the Principal shall assume that the facts justifying the request attested by the parent/guardian are true representation of the child’s condition. All such waiver requests shall be granted unless:~~

- ~~1. The principal and educational staff determine that an alternative program requested by the parent/guardian would not be better suited for the overall education development of the student~~

PROPOSED POLICY

BP 6174 (c)

Education for English Learners (continued)

When evaluating a waiver request pursuant to Education Code 311 (a) and other waiver requests to those students for whom standardized assessment data is not available, other equivalent assessment measures shall be used.

These equivalent measures may include ~~district~~ District assessments and teacher evaluations.

In accordance with the provisions of Education Code 310, if 20 or more students in a given grade level at the same school receive a waiver, the school will offer such a class.

If the requested waiver is granted and there are not enough students at the site to justify the class per Education Code 310, the student shall be allowed to transfer to another public school in which such a class ~~is~~ is offered.

Students wishing to transfer shall be subject to the ~~district's~~ District's intradistrict and interdistrict attendance policies and administrative regulations. Students wishing to transfer to another district shall also be subject to the receiving ~~district's~~ District's interdistrict attendance policies and administrative regulations.

If the Superintendent or designee denies the waiver request, a written justification to the parent/guardian describing the reasons for the denial shall be provided. A parent/guardian may appeal the Superintendent's decision to the Governing Board. The Governing Board may consider the matter at its next regular Board meeting. The Governing Board may decide not to hear the appeal, in which case the Superintendent's decision shall be final and parents shall be notified. If the Governing Board hears the appeal, the Superintendent shall send the Governing Board's decision to the parent/guardian within seven working days.

Program Evaluation

To evaluate the effectiveness of the District's educational programs for English Learners, the Superintendent or designee shall report to the Board, at least annually, regarding:

1. Progress of English Learners towards proficiency in English
2. The number and percentage of English Learners reclassified as fluent English proficient
3. The achievement of English Learners on State assessments in English Language Arts and math.

PROPOSED POLICY

BP 6174 (d)

Education for English Learners (continued)

The Superintendent or designee also shall provide the Board with regular reports from any district or schoolwide English Learner advisory committees.

Legal Reference:

Education Code

300-340	English language education for immigrant children
33308.5	CDE Guidelines not binding
44253.5-44253.10	Certification or bilingual-cross cultural competence
44985	Notices to parents in languages other than English
52015	Components of school improvement plan
52130-52136	Impacted languages act of 1984
52160-52178	Bilingual Bicultural Act
52164.6	Reclassification criteria
52169	Requirements for establishment of program
52171.6	Annual report to legislature
52177	Administration of article
52180-52186	Bilingual teacher training assistance program
54000-54041	Programs for disadvantaged children
62000-62005.5	Evaluation and sunseting of programs

Regulations Code, Title 5

4301-34320	Bilingual education program requirements
11300-11305	English language education for immigrant children

PROPOSED POLICY

BP 6174 (e)

Education for English Learners (continued)

United States Code, Title 20
1701-1705 - Equal Educational Opportunities
Act

Court Decisions

Castañeda v. Pickard (5th Cir. 1981) 648 F. 2d 989
Teresa P. et al. v. Berkeley Unified School District et al.
(1989) 724 P. Supp. 698
Valeria G. v. Wilson, C – 98-2252-CAL (July 1998)
Comité de Padres, et al., v. Superintendent of Public
Instruction, et al. - February 5, 1985

Policy
adopted: 1-8-02
revised: 9-28-11
revised:

PARAMOUNT UNIFIED SCHOOL DISTRICT
Paramount, California

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: October 14, 2015
SUBJECT: Transitional Kindergarten Teacher Summer Academy Contract

BACKGROUND INFORMATION:

Los Angeles County Office of Education (LACOE) offered the Transitional Kindergarten Teacher Summer Academy to teachers with a \$1,000 stipend for attendance. Teachers from Collins, Roosevelt and Wirtz Schools participated. The academy took place July 21-23, 2015.

LACOE provided Paramount Unified School District a contract for reimbursement of stipends not to exceed \$3,000. Approval of the contract allows the District to claim reimbursement from LACOE to compensate teachers for participating in the Transitional Kindergarten Teacher Summer Academy.

POLICY/ISSUE:

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Ratify the contract with LACOE to compensate teachers who attended the Transitional Kindergarten Teacher Summer Academy on July 21-23, 2015.

PREPARED BY:

Kimberly Cole, Director - Special Education and Early Childhood Education

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.2-A

LOS ANGELES COUNTY OFFICE OF EDUCATION

CONTRACT
FOR
REIMBURSEMENT FOR TEACHERS ATTENDING THE
TRANSITIONAL KINDERGARTEN TEACHER SUMMER ACADEMY

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, is hereinafter referred to as "LACOE," and,

PARAMOUNT UNIFIED SCHOOL DISTRICT, located at, 15110 California Ave., Paramount, CA 90723-4378, hereinafter referred to as "District."

1. BASIS OF CONTRACT AND SCOPE OF WORK

LACOE has determined that assistance is required to reimburse District teachers attending the Transitional Summer Academy training. The District has agreed to pay those teachers attending the training and shall be reimbursed according to Section 3 PAYMENT, of this Contract. In order to qualify for LACOE reimbursement the teachers must attend and sign in all three (3) days of the training, July 21-23, 2015.

2. TERM OF CONTRACT

This Contract is effective July 21, 2015 and shall remain in effect through July 23, 2015 unless early termination occurs in accordance with the terms of this Contract or extended by written amendment to this Contract.

3. PAYMENT

For the District's full and complete performance of its obligations under this contract, LACOE shall reimburse the District an amount not to exceed One Thousand Dollars (\$1,000.00) per teacher. LACOE has authorized the District to send a maximum of Three (3) teachers and shall reimburse the District an amount not to exceed Three Thousand Dollars (\$3,000.00). Any pay by the District in excess of this amount shall be considered as having been done at no additional cost to LACOE, unless this Contract is so amended by written amendment. Reimbursement shall be made by LACOE upon completion and verification of full attendance and within thirty (30) days of the completion of the training.

4. INDEMNIFICATION

District agrees to defend, indemnify, save, and hold harmless LACOE from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorney's fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of LACOE. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

LACOE agrees to defend, indemnify, save, and hold harmless the District from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorney's fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of the District. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

5. INSURANCE

District shall maintain such general liability, property damage, workers' compensation, and auto insurance as is required to protect District and LACOE as their interests may appear.

6. NOTICES

Any notices to be given pursuant to this Contract shall be in writing and such notices, as well as any other document to be delivered, shall be delivered by personal service or by deposit in the U.S. Mail, certified or registered, return receipt requested, postage prepaid, and addressed to the party for whom intended as follows:

LACOE: Administrative Services Manager
Contracts Section
LOS ANGELES COUNTY OFFICE OF EDUCATION
9300 Imperial Highway, Room 153, ECW
Downey, CA 90242-2890

District: Mailing Address as shown on Contract

7-10. SECTIONS RESERVED (Intentionally left blank.)

11. COVENANT AGAINST CONTINGENT FEES

District warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon a Contract or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide established commercial or selling agencies retained by District for the purpose of securing business. For breach or violation of this warranty, LACOE shall have the right to immediate termination of this Contract and, at its sole discretion, deduct from the contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or commission fee.

12. EMPLOYEE FINGERPRINTING

During the entire term of the Contract, District, including all subcontractors, shall fully comply with the provisions of the Education Code Section 45125.1 when LACOE determines that District's employees and/or employees of subcontractors will have more than limited contact with LACOE pupils in the performance of the work of the Contract.

13. TUBERCULOSIS TESTING

District's employees and/or employees of subcontractors must have current tuberculosis (TB) test to determine that the employee is free from active tuberculosis as required by Education Code Section 49406. Those employees whose TB screening test is reactive (positive) shall be required to submit a chest x-ray and a radiological report to rule out active TB.

14. INDEPENDENT DISTRICT

While performing its obligations under this Contract, District is an Independent Contractor and not an officer, employee or agent of LACOE. District shall not at any time or in any manner represent that it or any of its officers, employees, or agents are employees of LACOE. District warrants its compliance with the criteria established by the U.S. Internal Revenue Service (I.R.S.) and the California Employment Development Department (EDD) for qualification as an Independent District including, but not limited to, being hired on a temporary basis, having some discretion in scheduling time to complete contract work, working for more than one employer at a time, and acquiring and maintaining its own office space and equipment.

15. ASSIGNMENT

District shall not in any manner, directly or indirectly, by operation of law or otherwise, assign, transfer or encumber this Contract or any portion hereof of any interest herein, in whole or in part, without the prior written consent of LACOE. If prior written consent is not given by LACOE to assign, transfer, or encumber this Contract, such action shall be deemed automatically void. In addition, District shall not subcontract the work to be performed pursuant to this Contract without prior written approval of LACOE. The names and qualifications of subcontractors or others whom District intends to employ, other than those identified, shall be submitted to LACOE for prior written approval.

16. INTEGRATION

This Contract, including all exhibits and other documents incorporated herein or made applicable by reference, contains the complete and final understanding of the parties' rights, duties and obligations with respect to the transaction discussed in the Contract and supersedes all prior Contracts, understandings and commitments, whether oral or written. This Contract shall not be amended in any way except by a writing expressly purporting to be such an amendment, signed and acknowledged by both of the parties hereto.

17. MODIFICATION

The Contract shall not be modified or amended without mutual written consent of the parties. If any actual or physical deletions or changes appear on the face of the Contract, such deletions or changes shall only be effective if the initials of both contracting parties appear beside such deletion or change.

18. ORDER OF PRECEDENCE

Except as specifically provided elsewhere in this Contract, conflicting, vague and/or ambiguous provisions of this Contract shall prevail in the following order of precedence: (1) the provisions in the body of this Contract, (2) the exhibits of the Contract, if any; (3) all other documents cited in this Contract or incorporated by reference.

19. SEVERABILITY/WAIVER

19.1 If any provision of this Contract is determined to be illegal, unenforceable, or invalid, such act shall in no way affect the validity of any other provision in this Contract.

19.2 No waiver of any provision of this Contract shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

20. AMENDMENTS

The Contract may be amended by mutual written consent of the parties.

21. TERMINATION

The Contract may be terminated by LACOE upon written notification.

22. FAILURE TO COMPLY

In the event District fails to perform in accordance with the indemnification or insurance requirement clauses of this Contract, makes inaccurate certifications as a part of this contract or contracting process, or otherwise breaches any other clause of this Contract, LACOE, the Los Angeles County Board of Education and the individuals thereof, and all officers, agents, employees, representatives, and volunteers shall be entitled to recover all legal fees, costs, and other expenses incident to securing performance or incurred as a consequence of nonperformance.

23. ATTORNEY'S FEES

Should either party be required to file any legal action or claim to enforce any provision of this Contract or resolve any dispute arising under or connected to this Contract, except as set forth in the "Failure to Comply" in this contract, each party shall bear its own attorney's fees and costs in bringing such an action and any judgment or decree rendered in such a proceeding shall not include an award thereof.

24. COMPLIANCE WITH LAW

District shall comply with all applicable federal, state, and local laws, statutes, ordinances, rules, regulations, policies, and procedures in performing under this Contract. District warrants that it has all licenses, permits, certificates and credentials required by law to perform the work specified under this Contract and shall, upon request by LACOE, provide evidence of same.

25. FORCE MAJEURE

In the event that performance on the part of any party hereto shall be delayed or suspended as a result of circumstances beyond the reasonable control and without the fault or negligence of said party, none of the parties shall incur any liability to the other parties as a result of such delay or suspension. Circumstances deemed to be beyond the control of the parties hereunder shall include, but not be limited to, acts of God or of the public enemy, insurrection, acts of the federal government or any unit of state or local

government in sovereign capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes or delays in transportation, to the extent that such circumstances are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

26. GOVERNING LAW/FORUM SELECTION

This Contract is made, entered into and executed in Los Angeles County, California, and the parties agree that any legal action, claim or proceeding arising out of or connected with this Contract shall be filed in the applicable court in Los Angeles County, California. The parties further agree this Contract shall be construed, and all disputes hereunder shall be settled, in accordance with the laws of the State of California.

27. INCORPORATION BY REFERENCE

Any exhibits referenced herein shall be incorporated and made a part of this Contract.

28. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were so inserted and included.

29. RECORD RETENTION AND INSPECTION

District agrees that LACOE shall have access to and the right to examine, audit, excerpt, copy or transcribe any pertinent records pertaining to this Contract. All records shall be kept and maintained by District and made available to LACOE during the entire term of this Contract and for a period not less than five (5) years after final payment hereunder by LACOE.

30. NO THIRD PARTY OBLIGATIONS

The execution and delivery of this Contract shall not be deemed to confer any rights upon, nor obligate any parties thereto, to any person or entity other than the parties hereto.

31. LACOE BUDGET/GRANT FUNDS CONTINGENCY

This section is applicable only to Contracts in which LACOE is expending funds: If any portion(s) of LACOE's financial budget affecting the contractual time period of this agreement does not appropriate sufficient funds for these contracted services and/or related programs, or if grant funds related to these contracted services and/or related programs are not available for any reason whatsoever, this agreement shall be of no further force and effect. In this event, LACOE shall have no liability to pay any funds to District under this agreement, and the District shall not be obligated to perform any provisions of this agreement. In such instances, particularly when partial funding remains available, LACOE shall have the option to either terminate this agreement with no liability occurring to LACOE, or LACOE may offer an amendment to this agreement to reflect the reduced availability of funds.

32. NON-DISCRIMINATION AND NON-SEGREGATION

During the performance of this Contract, both parties hereby agrees to comply with all Federal, state and local laws respecting non-discrimination in employment and non-segregation of facilities including, but not limited to requirements set out in 41 CFR 60-1.4, 60-250.4 and 60-741.4, which equal opportunity clauses are hereby incorporated by reference.

33. TOBACCO-FREE WORKPLACE

When at LACOE-owned or LACOE-leased buildings, both parties hereby agree to comply with the Los Angeles County Board of Education's Policy 3515.1 which states: "It is the intention of the office (LACOE) to provide a smoke-free workplace within all buildings owned or leased by the office (LACOE) commencing June 30, 1995."

34. ALCOHOL AND DRUG-FREE WORKPLACE

Both parties hereby certify under penalty of perjury under the laws of the State of California that District will comply with the requirements of the Drug-Free Workplace Act of 1988 (Government Code Section 8350 et. seq.), and the Los Angeles County Board of Education's Alcohol and Drug-Free Workplace Policy 4034.

35. CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR OTHER INELIGIBILITY (Federal Executive Order 12549)

By executing this contractual instrument, District certifies to the best of its knowledge and belief that it and its principals:

- 35.1 Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or Agency;
- 35.2 Have not, within a three-year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (Federal, State or Local) or contract under a public transaction; or violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- 35.3 Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in Section 35.2 above, of this certification; and,
- 35.4 Have not, within a three-year period preceding the execution of this contractual instrument, had one or more public transactions (Federal, State or Local) terminated for cause of default.

36. EXECUTION REQUIREMENTS

Proper signatures required for execution of this instrument may be by original signature; photocopy; fax/facsimile copy; valid, encrypted, electronic transmission/signature; and/or other commonly accepted, widely used, commercially acceptable signature

methods. This instrument may be executed in counter-parts by each party on a separate copy thereof with the same force and effect as though all parties had executed a single original copy.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

PARAMOUNT UNIFIED
SCHOOL DISTRICT

By _____
Deborah C. Harris
Assistant Director
Administrative Services
Controller's Office

By _____
Typed or Printed Name

Title _____

Date _____
jmd 7/9
Report 7/13/15

Date _____

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: October 14, 2015
SUBJECT: Nonpublic School Placement for Special Education Students for 2015-16

BACKGROUND INFORMATION:

In order to facilitate appropriate educational progress some students require programs not available in the District. These students receive services from nonpublic schools (NPS) and agencies which provide the necessary programs and services. The District contracts on an as needed basis for services based on needs identified and delineated through the Individual Education Plan (IEP) process.

A middle school student (2015001884) with a diagnosis of emotional disturbance transferred into the District with NPS placement. The IEP team recommends placement at Zinsmeyer Academy with designated instructional service (DIS) counseling as the least restrictive environment for the 2015-16 school year. The estimated cost not to exceed \$39,000.

A high school student (2015002430) with a diagnosis of emotional disturbance transferred into the District with NPS placement. The IEP team recommends placement at Rossier Park School with DIS counseling as the least restrictive environment for the 2015-16 school year. The estimated cost not to exceed \$40,000.

POLICY/ISSUE:

Education Code 56020-56040 - Education of Exceptional Children in Non Public Schools

FISCAL IMPACT:

Estimated cost not to exceed \$54,000 from special education funds and \$25,000 from mental health funds.

STAFF RECOMMENDATION:

Approve the placement for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2015-16 school year.

ACTION ITEM: 3.3-A

PREPARED BY:

Kimberly Cole, Director - Special Education and Early Childhood Education

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: October 14, 2015
SUBJECT: Robokind Advance Social Robotics Pilot Program

BACKGROUND INFORMATION:

Robots4Autism is a comprehensive intervention program that uses purpose-built humanoid robots to deliver developmental instruction modules that teach critical functional skills. Milo the robot is highly effective at reaching and motivating children with autism who have difficulty interacting with humans or are uncomfortable practicing and using social skills.

The company has agreed to provide a 30 day pilot program with Milo to observe and document student participation and progress towards goals. After assessing the success of the pilot the Special Education Department will request to purchase one robot.

POLICY/ISSUE:

Board Policy 6164.4 – Identification of Individuals with Exceptional Needs

FISCAL IMPACT:

Not to exceed \$750 from Special Education funds to train 15 teachers.

STAFF RECOMMENDATION:

Approve the agreement with Robokind Advance Social Robotics to provide a 30 day pilot to observe and document student participation and progress towards goals.

PREPARED BY:

Kimberly Cole, Director - Special Education and Early Childhood Education

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.4-A

Robots4Autism™

Intervention and Education Tools

Sales Proposal for:
Paramount Unified School District
Mrs. Kimberly Cole

Submitted by:
Thomas McMullen M. Ed.
800-494-1206 ext. 119
thomas@robokindrobots.com

1910 Pacific Ave. • Dallas, TX 75201 • 800-494-1206 • www.robokindrobots.com

INTRODUCTION

RoboKind is pleased to provide this proposal for the Robots4Autism curriculum and robot to Paramount Unified School District. We are excited to work with you and the educators in your district to implement an intervention that promotes learning, engagement, and social skill development for children with autism and other special needs.

Your district faces an unprecedented challenge to prepare students – both academically and non-academically – for success after graduation. With the number of students with autism and other special needs on the rise, it can be difficult to find the resources to meet the academic, social and functional needs of all the students in your care. RoboKind's Robots4Autism™ curriculum fills the gaps and provides a highly effective and affordable way to engage students with autism and improve their communication skills.

The Robots4Autism™ curriculum uses evidence-based practices such as video modeling, social narratives, and visual supports, along with a human-like robot to engage and teach K-12 students to:

- Recognize emotions and social cues
- Express empathy
- Act more appropriately in social situations
- Self-motivate
- Generalize in the population

Milo the robot has a unique skill set designed specifically for interaction with students with autism.

- Students with ASD find it easier to interact with robots than humans. In fact, research shows that students with autism engage 80% of the time with Milo the robot compared to just 3-10% of the time with traditional approaches.
- Milo delivers perfect lessons repeatedly, without frustration or anger.
- Milo collects and provides data to educators and parents so students' progress can be evaluated and documented.

RoboKind looks forward to working with you and your team to transform learning for students with ASD in your district.

CLOUD SUBSCRIPTION

Robots4Autism is a cloud-based solution for autism treatment/intervention. All hardware, database, and maintenance costs are included in the proposed annual pricing. During the subscription period, all system upgrades and releases are included at no additional cost. If the client does not renew after the first year or in subsequent years, the client will ship the robot and Robokind provided accessories back to Robokind at the company's expense.

The robot will be automatically replaced every 3 years as long as the client continues to subscribe to the program. Client will pay return shipping of old robot. Robokind will pay for shipping of replacement robot.

SUPPORT SERVICES

RoboKind offers online and 800 telephone support.

- Support and technical documentation is available at www.robokindrobots.com. Look for the "Support & Documentation" link on the right side of the site's main navigation.
- Email: Clients may email a RoboKind representative for personalized assistance at support@robokindrobots.com.
- Call 800-494-1206 Option 4 for phone support.

SERVICES

1. Implementation Call – Upon receiving the Paramount Unified School District’s signed Sales Proposal, a dedicated Client Success Specialist will send an Implementation Verification Document to verify and gather additional account information (if needed). Upon receiving the completed verification document back, the Client Success Specialist will schedule an implementation call with your district’s key contacts to review all of the initial setup steps you’ll need to do to get started. During this call, your Client Success Specialist can also answer any questions you may have before getting started with Robots4Autism.

Following the call, Paramount Unified School District will have access to RoboKind’s consulting services. These services include product training, check-in calls, and support during implementation. RoboKind provides continual support throughout the implementation process through our dedicated Client Success Specialists and multi-tiered support system.

2. Implementation – After the implementation call, your Client Success Specialist will provide a resource guide for setting up the Robots4Autism system and will assist you in the configuration of your system.

3. Teacher Training – Web Delivered and On Site Options

RoboKind will provide product training for Paramount Unified School District staff via web training and/or an optional on-site train-the-trainer approach.

- Web training is designed for a maximum of 15 attendees. We recommend individual PC access, training in a room with a projection system, a designated moderator, and a speaker phone. Most sessions are one to two hours in length. This type of training is available throughout the year to provide additional support on intermediate and/or advanced features of the robot and course materials. .
- The RoboKind Professional Development team works with project leaders in advance to determine the most effective outline for the web training. RoboKind always tries to

accommodate specific client requests.

ROBOT WARRANTY

Premier Warranty

- Renewable annually
- 1 year parts and labor
- Repairs for normal wear and tear: Robot will be repaired/replaced if parts wear out from extended usage
- Robokind pays all shipping costs.
- Extended coverage: Never be without a robot, have a loaner robot shipped to you if your robot needs to be repaired
- Platinum support: Priority service, setup questions, troubleshooting, Implementation
- Platinum software updates: receive new features, behaviors and content as part of your subscription.

	Premier Warranty
1 Yr Parts and Labor	√
Repairs for Normal wear and tear	√
Loaner Robot	√
Standard Support	√
RoboKind Pays Shipping both ways	√
Platinum Support	√
Basic Updates	√
Platinum Updates	√
Repairs from Accidental Damage. Client pays shipping	Not Covered

Robots4Autism Cost Summary

Training Services

Description	Price	# of Sessions	Discount	Total
Web Delivered Training up to 8 Teachers (3 hr session)	\$750	1	\$0	\$750
On Site training* - Up to 20 Teachers, plus travel expense	\$1,500	0	\$0	\$0
Estimate travel exceeding \$1000 must have prior approval from district				
*3 weeks advance scheduling				
			Total	\$750

Milo – The Autism Robot

Description	Term	Price	QTY	Discount	Total	
Retail Humanoid Expressive Robot Annual Cost	Per Year	\$8,500	0	\$0	\$0	
Early Adopter Humanoid Expressive Robot Option with 3 Year Term	Per Year	\$8,500	1	-\$3,500	\$5,000	
* Annual renewal opt out clause					Total	\$5,750
District can opt out of the renewal with 60 days written notice						

Included in the annual cost

Description	Students		
Premier Warranty and Support	Incl		
All Curriculum Modules	Incl up to 17		
Facilitator App for Tablet	Incl		
Student App for Tablet	Incl		
Startup Guide	Incl		
Facilitator Manual with Extension Activities	Incl		
Web portal access for student data	Incl up to 17		
All updates for feature functionality and all new curriculum added during tem	Incl		
		Sub Total	\$5,750
		QTY	
Robot Case	\$600	0	\$0
Shipping per robot	\$150	1	\$150
Grand Total			\$5,900

Proposal is valid for 60 days and is accepted upon signature.

Section 2

Annual Recurring Costs: For each of Years 2 and 3

Training Services

Description	Price	# of Sessions	Total
Web Delivered Training up to 8 Teachers (3 hr session)	\$750	0	\$0
On Site training* - Up to 20 Teachers, plus travel expense	\$1,500	0	\$0
Estimate travel exceeding \$1000 must have prior approval from district *3 weeks advance scheduling			Total \$0

Milo – The Autism Robot

Description	Term	Price	QTY	Discount	Total
Retail Humanoid Expressive Robot Annual Cost	1 Year	\$8,500		\$0	\$0
Early Adopter Humanoid Expressive Robot Option with 3 year term*	1 year	\$8,500	1	-\$3,500	\$5,000
* Annual renewal opt out clause District can opt out of the renewal with 60 days written notice				Total	\$5,000

Included in the annual cost

Description	Students
Premier Warranty and Support	Incl
All Curriculum Modules	Incl up to 17
Facilitator App for Tablet	Incl
Student App for Tablet	Incl
Startup Guide	Incl
Facilitator Manual with Extension Activities	Incl
Web portal access for student data	Incl up to 17
All updates for feature functionality and all new curriculum added during tem	Incl
Grand Total	\$5,000

Robot will automatically be replaced after 3 years for next contract term.

Proposal is valid for 60 days and is accepted upon signature.
Payment is due 30 days after the invoice date. All renewal subscriptions are invoiced 30 days prior to the start of the new term and due after the invoice date.



MASTER SERVICES AGREEMENT(click to view)

By accepting this Sales Order, you are agreeing to the terms of the RoboKind Master Subscription Agreement located at www.robokindrobots.com. Robots4Autism has an annual renewal subscription as illustrated on the quote proposal. Per this agreement the Pilot Training will be billed initially @ \$750.00 with the remaining balance of \$5,150.00 due Dec. 17th or the return of Milo the Robot. Do to the nature of this "Pilot Agreement" this pilot proposal is due on Dec. 17th and not 60 days from date sent.

Subscriber Name

Printed Name

Title:

Date:

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: October 14, 2015
SUBJECT: Revised Board Policy 1312.3 – Uniform Complaint Procedures

BACKGROUND INFORMATION:

Submitted for the first reading is revised Board Policy 1312.3 – Uniform Complaint Procedures. The proposed policy reflects revisions related to current State requirements. Revisions are indicated with underlines and strikethroughs. Words or sentences that are additions are underlined. Words or phrases that are no longer included are indicated with a strikethrough.

POLICY/ISSUE:

Board Policy 1312.3 – Uniform Complaint Procedures

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept for first reading proposed revised Board Policy 1312.3 – Uniform Complaint Procedures, which reflects current State requirements.

PREPARED BY:

Randy Gray, Director-Curriculum & Instruction–Projects

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CURRENT POLICY

1312.3 (a)

Community Relations

Uniform Complaint Procedures

The Governing Board recognizes that the District is primarily responsible for complying with applicable state and federal laws and regulations governing educational programs. The District shall investigate complaints alleging failure to comply with such laws and/or alleging discrimination and shall seek to resolve those complaints in accordance with the District's uniform complaint procedures.

The District shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination against any protected group as identified under Education Code 200 and 220 and Government Code 11135, including actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any district program or activity that receives or benefits from state financial assistance.

Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and career technical and technical training programs, child care and development programs, child nutrition programs, and special education programs.

Complaints related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, and teacher vacancies and misassignments shall be investigated pursuant to the district's Williams uniform complaint procedure.

The following complaints shall be referred to the specified agencies for appropriate resolution and are not subject to the local and Department complaint procedures set forth in this chapter unless these procedures are made applicable by separate interagency agreements:

- a) Allegations of child abuse shall be referred to the applicable County Department of Social Services (DSS), Protective Services Division or appropriate law enforcement agency. However, nothing in this section relieves the Department from investigating complaints pursuant to section 43650(a)(8)CC) herein.
- b) Health and safety complaints regarding a Child Development Program shall be referred to Department of Social Services for licensed facilities, and to the appropriate Child Development regional administrator for licensing-exempt facilities.

CURRENT POLICY

1312.3 (b)

Community Relations

Uniform Complaint Procedures

- c) Employment discrimination complaints shall be sent to the State Department of Fair Employment and Housing (DFEH) pursuant to title 22, CCR, section 98410. The complainant shall be notified by first class mail of any DFEH transferral.
- d) Allegations of fraud shall be referred to the responsible Department Division Director who may consult with the Department's Legal and Audits Branch.

The Board encourages the early, informal resolution of complaints at the site level whenever possible.

The Board acknowledges and respects every individual's right to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process. This may include keeping the identity of the complainant confidential, as appropriate and except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee, on a case-by-case basis.

The Board prohibits any form of retaliation against any complainant in the complaint process, including but not limited to a complainants filing of a complaint or the reporting of instances of discrimination. Such participation shall not in any way affect the status, grades, or work assignments of the complainant.

The Board recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent' or designee shall initiate that process. The Superintendent or designee shall ensure that the results are consistent with state and federal laws and regulations.

Legal Reference: Education Code

200-262.3	Prohibition of discrimination
8200-8498	Child care and development programs
8500-8538	Adult basic education
18100-18179	School libraries
35146	Closed sessions
35160	Authority of governing boards
35186	Uniform Complaint Procedure
44670.1-44671.5	School personnel staff development and resource centers
48985	Notices in language other than English.

CURRENT POLICY

1312.3 (c)

Community Relations

Uniform Complaint Procedures

49060-49079	Student records
49490-49560	Child nutrition programs
51513	Personal beliefs
52000-52049.1	School improvement programs
52160-52178	Bilingual education programs
52300-52483	Vocational education
52500-52616.24	Adult schools
52800-52863	School-based coordinated programs
54000-54041	Economic impact aid programs
54100-54145	Miller-Unruh Basic Reading Act
54400-54425	Compensatory education programs
54440-54445	Migrant education
54460-54529	Compensatory education programs
56000-56885	Special education programs
59000-59300	Special schools and centers
60117	Pupil Textbook and Instructional materials Incentive Program
64000	Consolidated application process

Government Code

54957-54957.8	Closed sessions
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Code of Regulations

3080	Application of section 4600-4671
4600-4671	Uniform Complaint Procedures

United States Code Title 20

122 1-1232g	General Education Provisions Act
1681-1688	Discrimination based on sex or blindness, Title IX

Code of Federal Regulations, Title 34

76.780-783	State administered programs
100.1-100.13	Nondiscrimination

Policy

adopted: January 28, 2003
revised: January 25, 2005
revised: October 10, 2006
revised: December 11, 2007

PARAMOUNT UNIFIED SCHOOL DISTRICT
Paramount, California

PROPOSED POLICY

BP 1312.3 (a)

Community Relations

Uniform Complaint Procedures

The Governing Board recognizes that the District is primarily responsible for complying with applicable state and federal laws and regulations governing educational programs. The District shall investigate complaints alleging failure to comply with such laws and/or alleging discrimination and shall seek to resolve those complaints in accordance with the District's uniform complaint procedures.

The District shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination such as discriminatory harassment, intimidation, or bullying against any protected group as identified under Education Code 200 and 220 and Government Code 11135, including actual or perceived sex, sexual orientation, gender, gender identity, gender expression, genetic information, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any ~~district~~ District program or activity that receives or benefits from state financial assistance.

Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and career technical and technical training programs, child care and development programs, child nutrition programs, and special education programs.

Any complaint alleging District violation of the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities, any complaint alleging that the District has not complied with legal requirements related to the implementation of the Local Control and Accountability Plan and any other complaint as specified in a district policy.

Complaints related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, and teacher vacancies and misassignments shall be investigated pursuant to the ~~district's~~ District's Williams uniform complaint procedure.

The following complaints shall be referred to the specified agencies for appropriate resolution and are not subject to the local and Department complaint procedures set forth in this chapter unless these procedures are made applicable by separate interagency agreements:

PROPOSED POLICY

BP 1312.3 (b)

Community Relations

Uniform Complaint Procedures

- a) Allegations of child abuse shall be referred to the applicable County Department of Social Services (~~DSS~~), Protective Services Division or appropriate law enforcement agency. However, nothing in this section relieves the Department from investigating complaints pursuant to section 43650(a)(8)CC) herein.
- b) Health and safety complaints regarding a Child Development Program shall be referred to Department of Social Services for licensed facilities, and to the appropriate Child Development regional administrator for licensing-exempt facilities.
- c) Employment discrimination complaints shall be sent to the State Department of Fair Employment and Housing (DFEH) pursuant to title 22, CCR, section 98410. The complainant shall be notified by first class mail of any DFEH transferral.
- d) Allegations of fraud shall be referred to the responsible Department Division Director who may consult with the Department's Legal and Audits Branch.

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The Board prohibits any form of retaliation against any complainant in the complaint process, including but not limited to a complainants filing of a complaint or the reporting of instances of discrimination. Such participation shall not in any way affect the status, grades, or work assignments of the complainant.

The Board recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent² or designee shall initiate that process. The Superintendent or designee shall ensure that the results are consistent with state and federal laws and regulations.

PROPOSED POLICY

BP 1312.3 (c)

Community Relations

Uniform Complaint Procedures

Legal Reference: Education Code

200-262.3	Prohibition of discrimination
8200-8498	Child care and development programs
8500-8538	Adult basic education
18100-18179	School libraries
35146	Closed sessions
35160	Authority of governing boards
35186	Uniform Complaint Procedure
44670.1-44671.5	School personnel staff development and resource centers
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52160-52178	Bilingual education programs
52300-52483	Vocational education
52500-52616.24	Adult schools
52800-52863	School-based coordinated programs
54000-54041	Economic impact aid programs
54100-54145	Miller-Unruh Basic Reading Act
54400-54425	Compensatory education programs
54440-54445	Migrant education
54460-54529	Compensatory education programs
56000-56885	Special education programs
59000-59300	Special schools and centers
60117	Pupil Textbook and Instructional materials Incentive Program
64000	Consolidated application process

PROPOSED POLICY

BP 1312.3 (c)

Community Relations

Uniform Complaint Procedures

Government Code

54957-54957.8 Closed sessions

Code of Regulations

3080 Application of section 4600-4671

4600-4671 Uniform Complaint Procedures

United States Code Title 20

122 1-1232g General Education Provisions Act

1681-1688 Discrimination based on sex or blindness,
Title IX

Code of Federal Regulations, Title 34

76.780-783 State administered programs

100.1-100.13 Nondiscrimination

Policy

PARAMOUNT UNIFIED SCHOOL DISTRICT

adopted: ~~January 28, 2003~~ 1-28-03 Paramount, California

revised: ~~January 25, 2005~~ 1-25-05

revised: ~~October 10, 2006~~ 10-10-06

revised: ~~December 11, 2007~~ 12-11-07

revised:

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: October 14, 2015
SUBJECT: Williams Settlement Quarterly Uniform Complaint Summary

BACKGROUND INFORMATION:

Submitted for the Board's information is the required Williams Settlement Quarterly Uniform Complaint Summary for the first quarter July 1 – September 30, 2015.

PREPARED BY:

Manuel San Miguel, Director - Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

**Williams Lawsuit Settlement
Quarterly Report on Uniform Complaints 2015-2016**

District Name: Paramount Unified School District

Date: September 25, 2015

Person completing this form: Manuel San Miguel

Title: Director

Quarter covered by this report (Check One Below):

- | | | |
|---|--------------------------|-----------------|
| <input checked="" type="checkbox"/> 1st QTR | July 1 to September 30 | Due 15-Oct 2015 |
| <input type="checkbox"/> 2nd QTR | October 1 to December 31 | Due 15-Jan 2016 |
| <input type="checkbox"/> 3rd QTR | January 1 to March 31 | Due 15-Apr 2016 |
| <input type="checkbox"/> 4th QTR | April 1 to June 30 | Due 15-Jul 2016 |

Date for information to be reported publicly at governing board meeting: October 14, 2015

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
TOTAL	0	0	0

Print Name of District Superintendent Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent

Signature of District Superintendent _____ Date _____

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@lacoed.edu

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent–Educational Services
DATE: October 14, 2015
SUBJECT: Recertification Application for *Schools to Watch – Taking Center Stage* for Zamboni Middle School

BACKGROUND INFORMATION:

Schools to Watch is a recognition program that recognizes middle schools that are academically excellent, socially equitable, have a culture of strong collaborative leadership and serve the socio-emotional needs of all learners. Upon receiving initial certification in 2013, Frank J. Zamboni School is required to engage in the recertification process in their third year of *Schools to Watch* recognition. Zamboni School will seek to obtain First Redesignation status which is awarded to exemplary schools that demonstrate three years of continuous improvement for their commitment to continued progress and achievement.

To apply for this recognition, schools are required to write a ten page application with 37 topics that address the research on effective middle schools. In addition, schools must meet the following criteria:

- Met school-wide and subgroup API growth targets for at least three of the past five years.
- Are not currently in Program Improvement and did not have testing irregularities in 2012-13.

Based on these criteria Zamboni Middle School qualifies to reapply for the 2015-16 *Schools to Watch* certification. When the application passes to the next phase of the process a team of educators will visit the school to validate the practices described in writing. Schools that are awarded the distinction of being a *School to Watch* attend a state and national conference to share their work and serve as models for other middle schools to visit.

A copy of the application is attached under separate cover.

PREPARED BY:

Greg Francois, Director - Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on especially reading/language arts, ELD, mathematics and core.